**Soft Skills Lesson**

**A. Vision of your Future: Fill in the chart below.**

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| This is an occupation I am considering for my future: |
| These are five skills that an employer would value when hiring an employee for this position: |

**B. Use the Soft Skills List to identify your strengths and weaknesses.**

* Read the list of Soft Skills List. As you read, highlight (or place a check mark beside) each skill that you possess.
* Once you’ve read through the list, complete the chart below.

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| My Top Soft Skills Strengths | My Obvious Soft Skills Weaknesses |
| 1)  2)  3) | 1)  2)  3) |

**C. What are Hard and Soft Skills?**

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| What are three hard skills that an automotive mechanic would possess:  1.  2.  3. |

**C. What are Hard and Soft Skills? Continued**

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| How do **you** define soft skills? Write a definition in your own words: |

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| What is one important hard skill you would need to learn in order to be successful at the occupation you listed in part A? |
| What are two soft skills that would help you be successful at the occupation you listed in part A? |

**D. Soft Skills are Valued!**

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| List three reasons why employers in Saskatchewan often state that they value soft skills over hard skills when hiring new employees. Not sure? Take three guesses!  1.  2.  3. |

**E. Personal Skill Inventory**

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| What is one weakness that you could develop?  How could developing this weakness benefit you?  **E. Continued…**  What are a couple of ways that you could turn the weakness you identified into a strength?  How would developing this weakness benefit those you work with (now or in the future)? |

**F.** **Sell your strengths!**

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| Think back to the occupation you wrote down at the beginning (Letter A):   1. If you were applying for this occupation, what are a few ways that you could communicate your soft skill strengths to your potential employer? 2. If you were interviewing for this occupation and you were asked what one soft skill is a weakness of yours, how would you respond? Hint: Identify the skill but show how it is something that isn’t negative. |