



relevance

CAREER OPTIONS FOR YOUR FUTURE 2022

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RBC Future Launch

Empowering the youth of today for the jobs of tomorrow.



CAREER DESIGN- YOUR DIY PROJECT

Welcome to **Relevance 2022**! Our theme this year is *Career Design—Your DIY Project*. DIY is short for do-it-yourself, and this issue is full of stories, tips, life advice and links to resources to help you design a career that fits your interests and lifestyle. Look for articles on virtual reality career exploration, check out the spotlight on careers in insurance (hint: a good work-life balance industry), see what’s new in trades and technologies, explore links to scholarships and more.

Our 2022 peer profiles come from all walks of life, but have individual stories to tell. Despite their differences, they all share the common experience of DIYing their careers. Some knew just what they wanted to do, some felt overwhelmed by all the options open to them, and some found themselves jumping career tracks. Our mentors share their personal and professional insights on finding your own path in the world of work, while staying true to your own interests.

You’ll find the best DIY career tool in the heart of Relevance—the annual Saskatchewan Job Chart. Use it to find information on hundreds of career options, including job descriptions, educational paths, wage estimates, work requirements and key skills. So gather your tools, draw up a plan and begin DIYing your career!

Minister’s Message

Saskatchewan’s economy has demonstrated tremendous resilience in the face of the global COVID-19 pandemic. Our consistent job gains and low unemployment rate are strong, tangible indicators that our province is on a solid path to economic recovery.

Our government is committed to the goals outlined in Saskatchewan’s Growth Plan, including growing our province to 1.4 million people and a strong economy with 100,000 more jobs.

Our competitive business environment has helped us attract several major private sector investments in our agriculture and natural resource sectors in 2021. Economic growth will create more opportunities and more jobs for Saskatchewan people in the months and years ahead. And as cited in our Growth Plan, we are ‘exploring new incentives to keep Saskatchewan affordable for young people and create more opportunities for young people to realize their future here.’

The Government of Saskatchewan is proud to work with the Saskatoon Industry Education Council (SIEC) to connect youth with quality and rewarding career opportunities right here in Saskatchewan.

SIEC plays a significant role for students transitioning into careers, and our government looks forward to continuing our partnership in the years to come.

Together, we are working together to ensure Saskatchewan has a strong economy, supporting families and growing our communities.

Sincerely,



Honourable Jeremy Harrison
Minister Responsible for Immigration and Career Training



Saskatchewan

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CAREER DESIGN- YOUR DIY PROJECT

When it comes to career development, Gen Z (that's you) is trailblazing the concept of DIY careers. DIY is short for do-it-yourself. DIYing your career means designing a path that suits your interests, fits your learning style and meets your life goals. It doesn't happen all at once—as our peer profile stories show, careers evolve over time.



FOLLOW YOUR INTERESTS

Check out the **Your DIY Toolbox** article for a career interests quiz. Use the **Job Chart** to learn more about careers you might like, including the skills and knowledge you need, the tools you'll use, and the work behaviours employers are looking for.

Ben Borne, Communications Consultant, Mentor

Looking back, I should have paid more attention to my interests at university. I stayed on the pastoral track, when for me, communication came more naturally. I'm a good writer, speaker and communicator. Those are the things I've built my career on.

Kerrilee Kinder, Journeyman Electrician

Choose your career wisely. It's no good hating your job—go find something better. Look at all the options; there are so many different trades out there. Pick something that's interesting, that you like doing.

Rashique Ramiz, Communications Research Strategist

You have skills and interests. Follow them. I struggled with some of my undergrad classes because I wasn't interested. That hasn't happened in my master's program because what I study matches what I'm interested in.

BUILD YOUR SKILLS

Building job skills might sound like a complicated task, but it's not. It actually comes naturally. In class, at your part-time job, when you're volunteering at community events, going to hockey practice or getting involved in afterschool clubs—you're building your skills every day.

Monique Simair, Scientist, Entrepreneur, Mentor

It's up to you to make sure you're getting basic skills—speaking, writing, numeracy. If you're not getting them in school, go online and find some free courses. School is just one piece of your education, it's up to you to fill in the gaps.

Kennadi Sitar, Pharmacy Technician

When I was in school, I got a part-time job at a retail pharmacy. I wanted more practice with basic pharmacy skills and that on-the-job experience really helped, both in my skills and my understanding. I'd definitely recommend doing that.

Amber Thomas, Lead Cyclotron Trainer & Operator

If you want to take the next step in your career, learn how to take constructive criticism. I struggled with that, because sometimes it sounds personal. But it's not. People are trying to get you to a higher level, so try to be open to that.

LOWER YOUR STRESS LEVEL

Trying to figure out what you want to do with your life can seem overwhelming. But remember, you don't have to decide on a career today. Or tomorrow. Or before you graduate high school. As you move forward and explore your options, opportunities will begin to pop up.

Landon Garrison, Student, Techpreneur

Don't feel bad if you don't know what you want to do for a career. I thought I knew, and I ended up doing something different. Give yourself time to try different things. See what you like and don't like. There's no rush. We're all trying to figure it out.

Dayna Georges, Journeyman Mechanic

Starting a new job is intimidating. At school, everyone is as green as you, but when you start working, you're surrounded by people who know what they're doing. Just keep in mind that they started off just as green as you, and one day you'll be just as experienced as them.

DESIGN YOUR CAREER

Once you've gained a better idea of your interests and life goals, you'll find it easier to start narrowing down your career choices. When using the Job Chart, it's tempting to get stuck on wage estimates. Go beyond the numbers and pay attention to the job description, education and training routes and necessary skills, knowledge and work behaviours.

Jennifer Buffalo, Indigenous Education Consultant

I started in teaching and moved into consulting. By starting my own consulting business, I get to pick and choose what I do and who I do it with. I get to stay close to the classroom but still make an impact on education delivery.

Joshua Snow, Insurance Actuary

I took a post diploma program right after my bachelor's degree. It meant another three years of tuition, expenses and being out of the workforce. My friends were all starting careers and I felt left behind. But long term, it made more sense to me to pursue something I enjoyed.

Amber THOMAS

Lead cyclotron trainer and operator

Amber knows the reality of generational trauma. A child of residential school survivors, she struggled through her teens. But having her own child at age 21 proved a turning point, pushing Amber to create a new path forward for herself and her daughter.

What is generational trauma?

For me, it's so many things. Family issues, growing up around alcohol, being in and out of school, leaving at 16 with a Grade 9 education. My siblings and cousins, we reached a pivotal point where we wanted to change that cycle, and we worked hard to do that. But I look at my teenage daughter, and I still see generational trauma I'm unconsciously giving her. I think it will take another generation to eradicate.

What was your turning point?

Learning I was going to have a baby. I was 21 with basically no education. How am I going to support this child? I didn't know the answer, I just knew the first step was to get my Adult 12.

How was going back to school?

I have to say it, it was incredibly hard. The assignments, deadlines, tests—sometimes I pushed it all away. But after a while, it was fun because we were all the same age and there for the same reasons. We gave each other the confidence to get to the next level.

What was the next level?

I wanted a career where I could support my daughter. I've always loved science, so I talked with a student counsellor about possible programs. BioScience Technology caught my attention because it offered the widest range of science.

What was it like?

It's a two-year diploma and you hit the ground running. I had to do two years of upgrading before I could even apply. Once you're in, it's a full day at school then another few hours of study every night. The science courses interested me, but if you weren't into science it would be tough to get through.

How did you cope?

I relied on my advisor to connect me to resources. I had a lot of exam anxiety, so they made provisions for me to take exams by myself. I used the Indigenous Student Centre as a quiet place to study. And I made



friends with other students and instructors—I'm still connected to that network.

What was your first job?

I got a contract job right out of school at VIDO-InterVac at the University of Saskatchewan. Then I saw a permanent posting at the cyclotron facility, which is also at the university. I didn't meet all the qualifications, but I applied anyway and got the job.

What do you do?

I'm a cyclotron lead. I help operate and maintain the cyclotron, which is used for research and to produce radioisotopes for medical treatments. Patients depend on us, so it boosts my morale to know I'm part of that team.

How do you see your career unfolding?

I plan to stay here. I've been here five years now, and there's still so much to learn.

Any advice for students?

My advice is to take it easy on yourself, especially if you're struggling with school. I'm glad I chose to go back. If I'd known at 16 what I know now, I would have started sooner. But you don't know that until you're done being a kid. You have your whole life to

go back to school. When you're ready to move on, you'll progress.

SCIENCE UP YOUR CAREER

Saskatchewan Polytechnic offers certificate and diploma programs in applied science, including BioScience Technology, Chemical Technology, Environmental Engineering Technology, Geographic Information Science, Water and Wastewater Technician and more. saskpolytech.ca

University of Regina Faculty of Science offers undergraduate programs in biology, chemistry & biochemistry, computer science, economics, geography, geology, mathematics and statistics. uregina.ca/science

University of Saskatchewan College of Arts and Science offers a wide range of science majors, from applied mathematics to bioinformatics, environmental geoscience, food science, hydrology, palaeobiology, toxicology and more. artsandscience.usask.ca

THINK AGRICULTURE JOBS ARE ONLY ON THE FARM? *THINK AGAIN!*

thinkAG

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YER EDUCATOR
ARBORIST
RADER CHEF
DIETITIAN
ELDER FLORIST
INSURANCE ADJUSTER
COMMUNITY PROGRAM ORGANIZER
TRUCK DRIVER
PUBLIC RELATIONS CONSULTANT
AGRICULTURE ENGINEER
FINANCIAL PLANNER
DRONE OPERATOR
IRRIGATION TECHNICIAN
ALYST LANDSCAPE DESIGNER
AGRONOMIST

SOFTWARE DEVELOPER
GOVERNMENT MANAGER
INTERACTIVE
BIOTECHNOLOGIST
GRAPHIC DESIGNER
LAND SURVEYOR
H
HUMAN RESOURCES MANAGER
VETERINARIAN
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SKILLS: the 4 Cs of Workplace Success



Communication, Critical Thinking, Collaboration, Creativity

Building a career requires many different skills. Hard skills are specific technical skills you need to do a job, like driving a truck, fixing an engine or learning to code. Soft skills are things like being a good listener, having a good work ethic and being a self-starter.

When you're new to the workforce, you typically don't have a lot of hard skills. Employers know that, so they focus on soft skills. They look for things like showing up on time, participating in training, getting along with co-workers, following instructions and so on. The list of in-demand soft skills seems to get longer by the day, so we've boiled it down to the top four, often called the 4 Cs of 21st century learning.

1. Communication

The #1 soft skill is communication. It doesn't matter what field you're in or what career you want, you need good communication skills. This includes being able to speak up when you have questions and share information. It means you listen and absorb instructions, job assignments and training. You know how to write professional sounding emails and reports. You know how to give and get feedback.

2. Critical Thinking

Critical thinking is the ability to assess information and apply your own reasoning to come to an opinion or decision. In the workplace, it's the key to problem solving. Say you're at work and something unexpected happens. Not an emergency, just something you're not trained to handle. You can (a) ignore it and hope it will go away, (b) worry yourself into a state of anxiety or (c) think it through and make a decision about what to do next. Option (c) is critical thinking.

3. Collaboration

Collaboration means you work well with others. You're a good team player. Communication skills feed into collaboration because you need to communicate to collaborate. Being a good team player means you're willing to ask questions, share information, contribute ideas and be open to other people's ideas. Thanks to COVID-19, it also means being able to work with online teams to solve problems and deliver services.

4. Creativity

Have you ever heard people talk about "thinking outside the box" or "colouring outside the lines"? They're talking about creativity in the workplace. When an employer says, "must have a creative mindset," they're asking if you can think about problems from different angles. Are you comfortable with change and open to innovation? Creativity draws on your communication, critical thinking and collaboration skills.

What Your Peers Are Saying

We asked our peers and mentors about their most important soft skills. Here's what they had to say.

"You can have the highest IQ on the planet, but what really matters is your EQ or **emotional intelligence**. EQ is under-appreciated in the workplace and academia, but it's also the most powerful thing in organizational culture." - Ben Borne

- "**Work ethic**. You have to be reliable and punctual. Sometimes new hires don't understand how important that is. But if you're not on time or you're not taking pride in your work, you're not going to advance." - Kerrilee Kinder
- "**Communication** is super important. You have to be able to put your ideas in writing so people who don't have the same technical knowledge as you can still understand the value of what you're doing." - Landon Garrison
- "A **positive work attitude** is important. It not only benefits you, it benefits the people around you. It shows your coworkers that you actually want to be there, that you're willing to work." - Dayna Georges
- "I think **cultural intelligence** is super important. A lot more people are talking about diversity and learning how to be culturally respectful." - Kennadi Sitar
- "**Attention to detail** for sure. Noticing little things and paying attention to what you're doing is important, especially in my job." - Amber Thomas
- "**Inclusivity** and **conflict avoidance** are good skills for everyone to have because they help maintain team relationships." - Rashique Ramiz
- "I think **curiosity** is important—is that a soft skill? If it isn't, it should be. It's important to question things and to be curious." - Jennifer Buffalo

Identify Your Soft Skills

Mentor Monique Simair draws on her own experience in this quick tip on how to identify your soft skills. "I was trying to decide on a major at university. Should I stay in science, pursue a degree in English, go for medicine or go for law?" Monique says. "I wrote down all the reasons I liked science. My list included things like troubleshooting, problem solving, teamwork, designing things. Recognizing your soft skills can help you see that you may have more options than you think."

Start your own list.

Write down all the reasons you like certain classes, sports, hobbies or activities. If you like computer science, for example, is it writing code, solving a hardware problem, creating a game? If you're into hockey, is it the physical challenge, the competition, the teamwork? If you need a place to start, go to Alberta's CAREERinsite website. Do the skills or traits quiz to help you identify your skills. alis.alberta.ca/careerinsite/know-yourself/skills-quiz

Landon GARRISON

Computer Science Student, Techpreneur



Landon is studying computer science at the University of Saskatchewan. He's also launching Clevr, a tech start-up that won the \$20,000 first place prize in Co.Labs Cohort 7 Competition. *The surprising thing about Landon's career, though, is that he is not your typical "computer guy."*

What did you want to be growing up?

A professional athlete. I was very involved in sports as a kid—football and wrestling were my big two. From there, I thought I would go into kinesiology at university. I ended up enrolling at the Edwards School of Business to study finance. The whole computer science thing was unexpected.

So you weren't into computers?

I knew how to use them, but that was pretty much it.

What changed?

I got curious. I was watching Google's annual technology presentation, and a lot of it was based on artificial intelligence and machine learning. I wanted to know a little more, so I took a computer science class. I just wanted to know the basics and

never intended to go further, but I found it really interesting. I was drawn in.

When did you switch programs?

I was halfway through my first year of business when I realized I was more interested in computer science. It wasn't hard to switch because I only had a year of tuition invested. If I'd been three years into a business program, I don't know, I might have finished the business degree.

What's the best part of uni?

Meeting new people. I like the different perspectives and viewpoints. I like learning what I want to learn. I like the freedom of choosing my own path.

How is it compared to high school?

There's way more freedom at university. The social

side is fun; the challenge is that you're accountable for getting yourself to classes and staying on top of the work.

What's the story behind Clevr?

When I was learning the fundamentals of AI and machine learning, one prominent trend I saw was that it was getting more expensive and more difficult to build AI. That bothered me because it's the reverse of the way things usually evolve. I had this idea of how to make AI more accessible for everyone. This was when COVID started. I spent that summer developing my idea—and it worked.

Were you surprised?

Kind of. I thought for sure there must be something wrong, so I kept testing and it worked. The first version came out last September. That's when Co.Labs reached out and asked us to participate in the annual Co.Launch competition. That was huge.

What's your role now at Clevr?

We have a team now, which is great. I still do a lot of programming, but my focus now is running daily operations and leading the ship overall.

How do you juggle the workload?

It's not easy. Basically, it comes down to time management and budgeting a certain number of hours a day to Clevr and to school.

How do you see your career unfolding?

It's impossible to predict because I don't think my path will be linear, but I'm hopeful Clevr is where my career takes me.

Tips for hopeful techpreneurs?

If you're thinking about engineering or computer science, make sure you like what you're studying—even if you're not sure what job you want in the end. You're going to be working a long time, you may as well like what you do.

3 KEYS TO A TECHPRENEUR CAREER

Get Educated: The University of Saskatchewan, University of Regina, Saskatchewan Indian Institute of Technologies and Sask Polytech all have excellent IT programs, from 1-year certificates to 2-year diplomas to 4-year degrees.

Get Hands-on: Ask your school counsellor about special classes, tech bootcamps, hackathons, robot rumbles, workshops and career expos you could attend to develop your skills and knowledge. Events are a great way to meet other people in the tech world.

Get Networked: Saskatchewan's tech sector is very accessible—and always looking for new talent. Do some web research, then pick up the phone and call to introduce yourself.

Virtual Reality: the New Frontier in Career Exploration

Have you ever used a driver's education simulator? Back in the 1970s, it was cutting edge technology. Fast forward half a century and VR technology is the cutting edge tool in career exploration.

What is VR?

VR stands for virtual reality. It's a computer-generated experience where you interact with a virtual environment. You wear a pair of goggles, called a headset, which look like a cross between ski goggles and a scuba diving mask.

Inside are two tiny LCD monitors. Each monitor projects images at one eye to create the illusion of 3D depth.

High quality headsets also contain a tracking system that feeds your movements into a tiny computer. When you turn your head, walk forward or crouch down, the computer adjusts the images you're seeing to make it seem like you're moving around the virtual environment. Handsets track your hand and arm movements.

The virtual environment is the last piece of the puzzle. It's a computer-generated scenario that lets you interact with a virtual environment. In the career development world, that environment might be the cab of an excavator, a rooftop HVAC system, a welding shop or an electrical panel. You can probably see why VR is becoming such a popular career development tool.

To get a feel for the VR career exploration experience as well as a list of service providers, visit vr4careersinsk.com.

VR Careers

VR started as a way to make the gaming experience better. Now, it seems everyone is using it—not just career development, but health care, policing, education, retail, manufacturing, transportation, mining and more.

The more industries using VR, the more demand for people with specialized skills in designing, implementing and maintaining VR systems.

Potential job titles include virtual reality content writer, mixed reality artist, virtual reality engineer, software engineer, content producer, software developer and so on.



VR in Career Development

Virtual reality has HUGE potential for career exploration. Say, for example, you're thinking of a career in the skilled trades but aren't sure which one. VR career exploration lets you put on a pair of VR goggles and "try" out several trades. Everything you need is at your "virtual" fingertips—materials, tools, safety gear, even instructions on what to do next.

Regina's Work Prep Centre is partnering with the Ministry of Immigration & Career Training to deliver virtual reality career exploration. As part of its introductory roll-out, Work Prep is focusing on in-demand occupations, including:

- Heavy Equipment Operator
- HVAC Technician
- Mining Engineer
- Mining Machine Operator
- Pipefitter
- Process Engineer
- Residential Electrician
- Robotic Welder Operator
- Robotics Technician
- Welder

Educational Paths

Virtual reality is an emerging technology along with augmented reality, artificial intelligence, machine learning and more. Post-secondary computer science and technology programs are evolving to integrate this new learning wave. Search for 'computer science' classes at:

University of Saskatchewan,
catalogue.usask.ca

University of Regina,
banner.uregina.ca:17023/ssbprod/bwckctlg.p_disp_dyn_ctlg

Sask Polytech,
saskpolytech.ca/programs-and-courses/part-time-studies/a-z-listing.aspx



is Your Best Friend on the Job

Each year in Saskatchewan, approximately 2,700 youth under the age of 25 are injured on the job, and an average of three will die from a workplace incident. In 2020, almost 15 per cent of all work injury claims accepted by the Saskatchewan Workers' Compensation Board (WCB) were from workers under the age of 25.

The good news is, work-related injuries are preventable. WorkSafe Saskatchewan has resources available to help young workers protect themselves on the job.

Here are five tips to keep yourself safe at work:

1. Know your rights in the workplace.

- Under provincial law, you have three basic rights in the workplace:
 - The right to know what hazards are in the workplace.
 - The right to participate in keeping your workplace healthy and safe.
 - The right to refuse work you believe to be unusually dangerous to yourself or your co-workers.
- If you feel unwell, or have been in contact with someone who may, or does, have COVID-19, stay at home.
- Always follow your employer's instructions to minimize exposure to COVID-19, including:
 - Washing your hands frequently with soap for at least 20 seconds.
 - Staying at least two metres away from others.

2. Know how to do your job safely and get your training.

- Your employer is responsible for providing you with safety training and orientation. If you don't receive it, ask.
- Always ask! There are no dumb questions. Remember: If you don't ask and you aren't trained to work safely, you won't know about the risks and you're more likely to get hurt.
- Questions to ask:
 - Will I be trained enough to do my job safely?
 - Can I recognize possible hazards?
 - Do I know my rights and responsibilities?
 - Could a workplace incident disfigure me or cost me my life?

3. Know the hazards at work and how to protect yourself.

- Everyone in the workplace is responsible for workplace safety.
- A hazard is any activity, situation or substance that can cause harm, such as:
 - slipping/tripping/falling
 - lifting/moving heavy objects for long periods of time
 - working in extreme cold or hot environments
 - loud, constant noise
 - mental health stress
 - working with electricity
 - operating machinery and equipment
- If you see a hazard, report it to your supervisor.
- Ask your supervisor about workplace hazards and how to control them.
- Always wear and use safety equipment provided. These are there to protect you.

4. Say no to unusually dangerous work.

- Legally, your employer can't punish you for refusing unusually dangerous work.
- If you're ever asked to do something that seems risky, tell your supervisor you believe the work is unsafe. Speak to the Occupational Health Committee chairpersons. If you don't know who to talk to, just ask.
- Stay at your job. Your supervisor may ask you to do other work.
- Always ask yourself, "Am I in any danger?"

5. Use hands-on resources for more information.

- COVID-19 preventative measures: www.worksafesask.ca/covid-19
- Young Worker Readiness Certificate Course (age 16 and under): saskatchewan.ca/ywrcc
- Free career safety education training (age 14-21): sasksafety.org/training/youth/career-safety-education#Youth
- Industries you can and cannot work in (age 18 and under): www.worksafesask.ca/youth/tips-for-young-workers/
- For more information on your three rights in the workplace, visit: <https://www.worksafesask.ca/know-your-rights-at-work/>

TRADES & TECHNOLOGIES: The Ultimate DIY Career

Is your favourite computer activity taking them apart? Do you like using your hands—creating, building and fixing? Congrats, you're tailor-made for a career in the trades and technologies.

People who can design, develop, build, implement, maintain and repair are in demand. Right now, there's a shortage of skilled workers in Canada, so job prospects are better than average in many trades and technologies.

DIY Your Career

Follow these links to explore your options in the skilled trades and technologies:

Trades: saskapprenticeship.ca

Your first stop when exploring skilled trades is the Saskatchewan Apprenticeship and Trade Certification Commission website. Go to the Designated Trades tab and start browsing potential careers (saskapprenticeship.ca/designated-trades-searchable).

Technologies: cctt.ca/careerzone

Check out the Career Zone webpage of the Canadian Council of Technicians and Technologists (cctt.ca/careerzone). You'll find career profiles in 14 different applied science and engineering technology disciplines. Each discipline includes a variety of different career paths.

Get a Head Start: saskapprenticeship.ca/sask-youth-apprenticeship

The Saskatchewan Youth Apprenticeship (SYA) program lets Grade 10-12 students explore opportunities in the skilled trades. You receive 100 hours of trade time credit for every SYA level you complete, so you could be 300 hours closer to becoming a journeyperson before you even start work.

More Links

- Careers in Trades Canada, careersintrades.ca
- Skills Canada Saskatchewan, skillscanadasask.com
- Saskatoon Industry Education Council, saskatooniec.ca/programs
- Regina District Industry Education Council, rdiec.ca/summer-skills-camp

Let's Talk Careers!

Skills Canada has partnered with Let's Talk Science and ChatterHigh to create Let's Talk Careers, an online competition that lets you compete for prizes while exploring different career opportunities in the skilled trades and technologies. The spring 2022 competition runs from April 11 to May 20, 2022. Check it out at resources.chatterhigh.com/lets-talk-careers.

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Women in Trades & Technology | Skilled Trades & Tech Competitions
Digital Literacy | Indigenous Trades



www.SkillsCanadaSask.com



Dayna **GEORGES**

Journeyperson Mechanic

Some of Dayna's favourite childhood memories are when her dad would pick her up from school driving the town grader. It sparked a fascination with big machines that she later turned into a career. Today, Dayna is a journeyperson mechanic at the Saskatchewan Highways shop in Meadow Lake.

Where did you grow up?

I was born and raised in Pinehouse Lake, one of ten siblings. I went to school in Pinehouse until Grade 9. I played a ton of sports—volleyball, basketball, badminton, biathlon. I left school at 15 to have my son. My family raised him so I could move to La Ronge to finish high school.

How important was finishing school?

So important. After my son was born, I knew it was time to start taking life more seriously. I knew I had to get myself in gear to be what I wanted to be.

What did you want to be?

I wanted to be in the trades. My dad is the townsman in Pinehouse. He operates the water plant, drives the grader, was the volunteer fire chief—just about everything. He used to pick me up from school on the grader, and I was like, wow! That turned into wanting to be a mechanic.

Where did you go for training?

I applied to the Indigenous Apprenticeship program at the Gabriel Dumont Institute. I moved to Prince Albert right after high school to do my Level 1 apprenticeship in the heavy duty equipment technician trade.

How was apprenticeship training?

I didn't know anybody in PA, so it was tough. I guess it made me strong, too. I liked the GDI program because I knew everybody was in the same position in terms of learning. But going from the comfort of the classroom to a real shop for on-the-job training was intimidating. I felt so green!

How did you cope with that?

I had to tell myself that it wasn't just me, everyone in my class was in the same position. We're all green

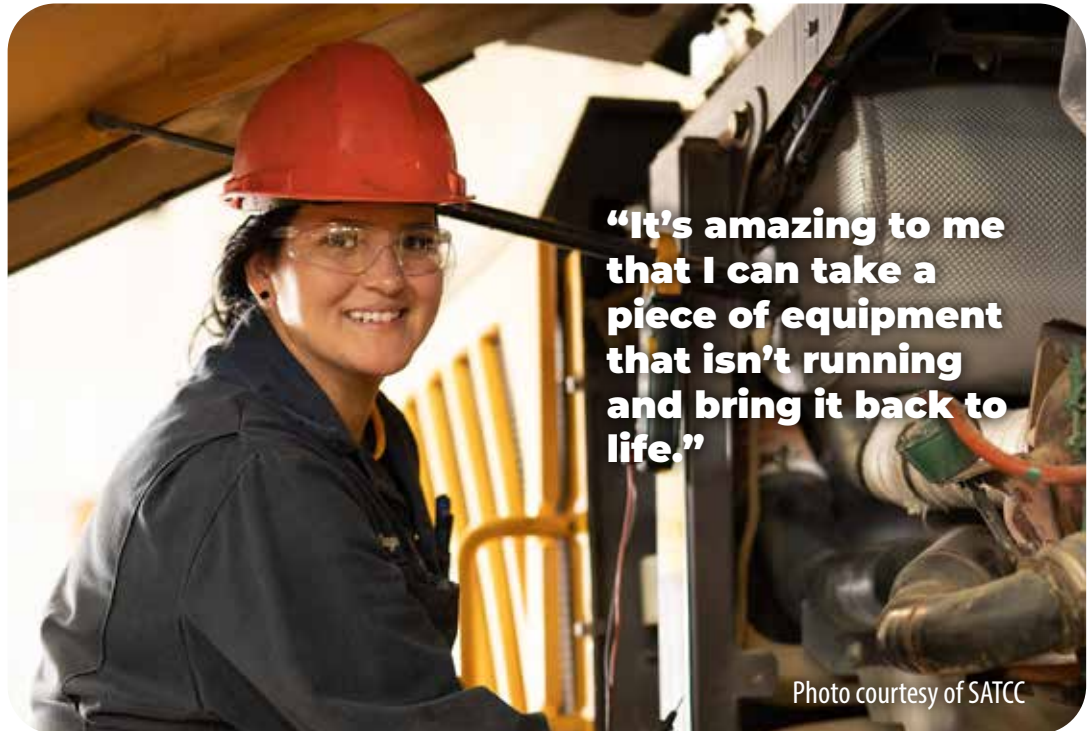


Photo courtesy of SATCC

when we start a new job. The good part was that when I went back to school for the next level of in-class training, it was a breeze because I knew what to expect from both worlds.

What's the best part of the job?

Being able to repair things. I'm mind-blown at what I can do now. If you asked my Grade 9 self if I would be able to do these things, I would have thought you were crazy. I never thought I would get here.

What's the biggest challenge?

Personally, being a female in a male-dominated trade is still the biggest challenge. I've had great male coworkers, but there's also been a few who

don't give you the respect you deserve. You just have to learn to deal with them.

What drives you to succeed?

My children. I want to show my kids that anything is possible, especially when you pick a career you know will make you happy. I also want to show them that women are strong, we are smart, we are capable.

Any tips for students?

As a kid, I had to see a clear path to what I wanted. I needed information but didn't always know how to get it. Ask your teachers how to Google careers, where to start looking, what programs are out there, what funding is available. Ask, ask, ask.

YOUR PATH TO A SKILLED TRADE

Step 1 - explore your options. There are dozens of skilled trades. Check them out on the Saskatchewan Apprenticeship Trade and Certification Commission (SATCC) website.
saskapprenticeship.ca

Step 2 - try one on. High school trades classes, boot camps, summer apprenticeships and skills competitions all provide a taste of working in a skilled trade. Start with these websites:

- saskapprenticeship.ca/sask-youth-apprenticeship
- saskatooniec.ca/programs/skillsbootcamp
- rdiec.ca/summer-skills-camp
- skillscanadasask.com
- saskatooniec.ca/syip
- rdiec.ca/summer-apprenticeship

Step 3 - make it happen. Sign up for the SYA or a pre-employment program at Sask Polytech, GDI, SIIT or regional college. Or go the traditional route by signing an apprenticeship contract with an employer willing to give you on-the-job training.

YOU'LL LEARN BY DOING.

Our focus on hands-on training develops marketable skills that prepare you to contribute from day 1 on the job. That's one of the reasons we have a consistently high grad employment rate and score top marks with employers.



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- ∞ Apprenticeship Employment Partnerships
- ∞ Apprenticeship Training Supports
- ∞ Student Work Experience
- ∞ Resume and Interview Skills
- ∞ Employment Assistance Grants
- ∞ Entrepreneurship Services

OFFICE LOCATIONS:

Saskatoon, Regina, Prince Albert, North Battleford, La Loche, Beauval, Meadow Lake, Île-à-la-Crosse, La Ronge, Buffalo Narrows, Nipawin, Yorkton.

Outreach services available in other communities, contact GDI for information.

∞ **1-877-488-6888**

∞ info@gdins.org

∞ www.gdins.org

∞ www.facebook.com/gabrieldumontinstitute

∞ [twitter: @gdins_org](https://twitter.com/gdins_org)

∞ www.youtube.com/gabrieldumontins



Pride. Perseverance. Possibilities.

S P O T L I G H T :

Careers in INSURANCE

When you buy license plates for your car, you're buying insurance against damage to your vehicle. You're also protecting yourself against potential liability (being held financially responsible) for injuries to others. Basically, insurance is all about protecting people and things from financial loss.



Actuary



Appraiser



Claims Investigator



Loss Control Specialist



Underwriter



Broker/Agent



Loss Adjuster



Marketing Representative



Risk Manager

The insurance industry is growing, and that means more job opportunities. From small town agencies to large corporations, companies are recruiting the next generation of talent in a variety of positions. Here's a summary of 9 different insurance career paths. (Thank you, Career Connections at [career-connections.info](https://www.career-connections.info))

Broker/Agent

Good fit if you're a people person and great communicator.

Insurance brokers bring people who need insurance and companies that sell insurance together. Brokers work for insurance brokerages/agencies (or run their own agencies). The job involves building customer relationships and managing all the various aspects of an insurance transaction.

Actuary

Good fit if you're analytical, good with computers and love math.

Actuaries apply mathematics, statistical methods and risk theory to calculate insurance premiums. They assess an insurance company's ability to pay its claims by tracking payment statistics. They do this by evaluating risks, analyzing insurance rates and using mathematical models to manage portfolio risk.

Appraiser

Good fit if you like helping people restore or replace what they've lost.

If something is stolen from your house, you file an insurance claim to help recover from the financial loss. An appraiser comes to inspect your property and provides an estimate of the loss to your insurance company. The appraiser also helps find the most cost-effective way to restore or replace what you lost.

Claims Investigator

Good fit if you like helping people in times of need.

Claims investigators look at the facts to determine whether a claim is valid. They also decide the extent of a claim, and provide that information to the insurance company. This helps prevent fraudulent claims and ensures valid claims are settled quickly.

Loss Adjuster

Good fit if you're part private investigator, part therapist.

Loss adjusters investigate insurance claims made after a fire, car accident, natural disaster or burglary. They determine the amount of damage or loss covered by the insurance policy, make recommendations regarding payment of benefits and negotiate settlements.

Loss Control Specialist

Good fit if you're good at spotting trouble before it happens.

Loss control specialists inspect businesses on behalf of insurance companies and provide loss prevention recommendations to reduce the frequency and severity of losses from fire, crime and liability. They usually work with large commercial and manufacturing entities to help manage complex risks.

Marketing Representative

Good fit if you're a promoter, presenter and partner.

Marketing representatives work on the business side of the industry, helping companies promote their products and services, introduce new products, develop new promotional ideas, conduct market research, create marketing strategies and more.

Risk Manager

Good fit if you're a strategist and planner.

Risk managers identify the potential causes of accidents and loss. They then recommend preventive measures and come up with plans to minimize costs/damage if a loss occurs. They can play an important role in helping organizations create disaster recovery plans.

Underwriter

Good fit if you're a relationship developer and decision-maker.

Underwriters accept or reject risks on behalf of the insurance company. Brokers submit applications for insurance on behalf of their customers. The underwriter reviews these applications and decides whether to accept or reject the risk. They also play a role in deciding level of coverage and premiums.

Educational Paths

The insurance industry has different educational entry points. Depending on how you want to DIY your career, you can take post-secondary diploma or degree programs in various subjects, from business to engineering to criminal justice.

- If you want to be an insurance broker, a diploma or degree is an asset, but you can get an entry level job with Grade 12. After that, it's up to you to pursue professional licensing.
- Check out our peer profile on Joshua Snow, an insurance actuary with SGI, for links to the University of Regina's Actuarial Science degree.
- Claims investigators and loss adjusters often have policing or criminal justice education as well as business.
- Appraisers and loss control specialists often have an applied science or engineering degree, because it gives them a wide scope of knowledge about how things function.

Saskatchewan's Only Dedicated Post-Secondary Insurance Program

Sask Polytech's dedicated insurance program is the only one of its kind in Saskatchewan. The Business Insurance specialty includes courses in insurance broker skills, loss adjusting, relationship selling, commercial law, underwriting and more. On graduation, you'll have written five of the 10 Insurance Institute of Canada exams necessary to earn your Chartered Insurance Professional (CIP) designation. saskpolytech.ca/programs-and-courses/programs/Business-Diploma.aspx

Learn more about insurance careers—and the educational paths you can take to get there—at Insurance Brokers Association of Saskatchewan (ibas.ca) or the Insurance Institute of Saskatchewan (insuranceinstitute.ca/en/resources/careers-in-insurance).

GREAT PAY. UNLIMITED POTENTIAL. MEANINGFUL IMPACT.

There are 1,600 licensed insurance brokers working in 250 communities across Saskatchewan — protecting families, enabling business growth, and giving back through more than 48,000 volunteer hours each year.

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Learn about becoming a broker at ibas.ca.



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Joshua SNOW

Insurance Actuary

Josh Snow grew up in South Africa wanting to be a jet fighter pilot. Today, he's the director of Actuarial Services Pricing (Auto) for SGI CANADA Insurance in Regina. His story is a great example of DIYing your career path.

What were your childhood ambitions?

I wanted to be a jet fighter pilot. When that didn't work out, designing aircraft really appealed to me, so I enrolled in aeronautical engineering at the University of the Witwatersrand in Johannesburg, South Africa. I graduated in 2010.

Did you like university?

It was great fun. I made a lot of new friends, which was one of the best parts of university.

What did you do after graduation?

I went right back to school. Because I went straight from high school into engineering, I had a really limited idea of the types of careers available. By the time I was finishing my degree, I knew engineering wasn't for me. I looked at some options and decided to take a post grad diploma program in actuarial science.

Why actuarial science?

It's a good fit if you have a highly technical, problem-solving kind of mind, which I do. And I liked the statistics courses I'd taken in my bachelor's degree. I think of actuarial science as applied statistics, just like I thought of engineering as applied physics.

Do you like the work?

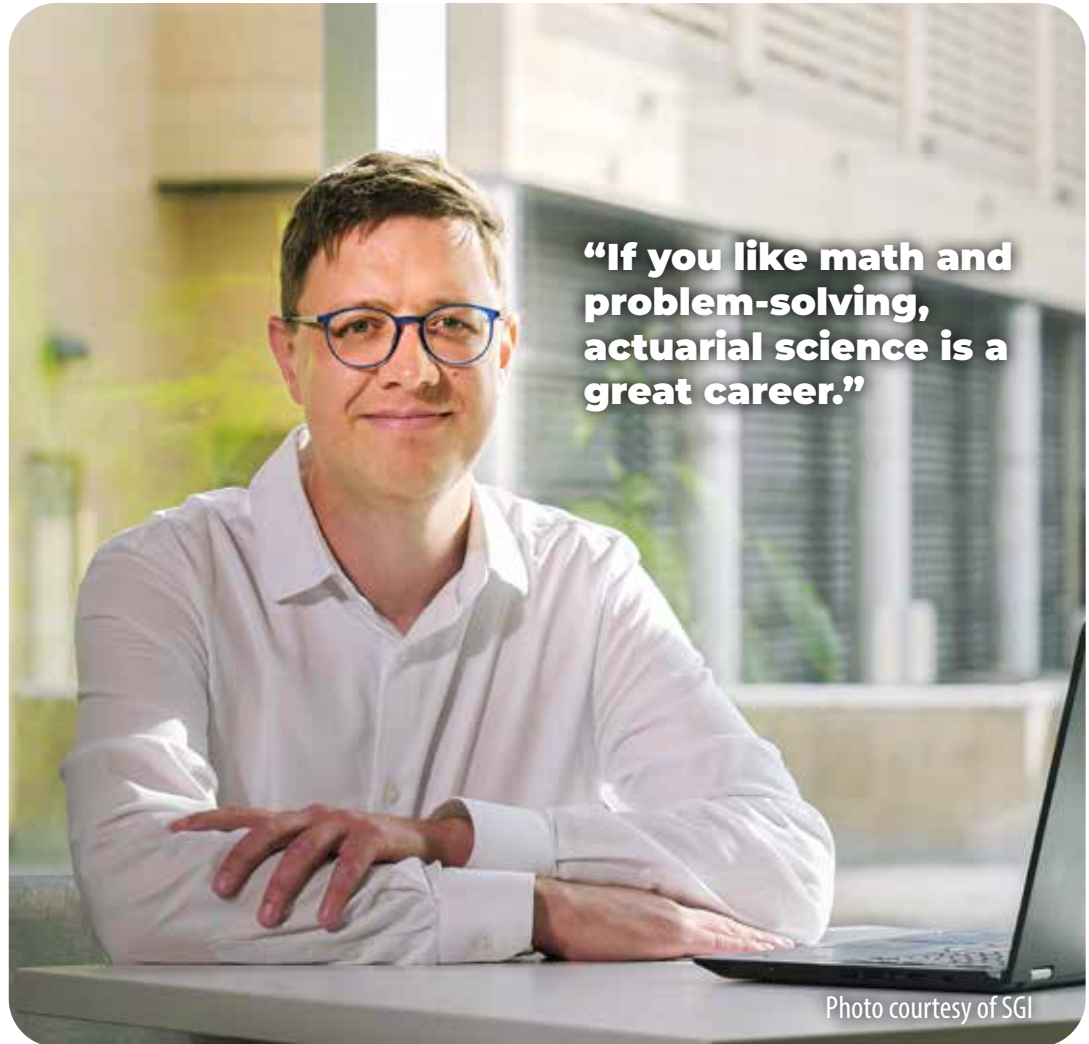
I do, yes. I worked for several years in South Africa before moving to Saskatchewan and starting work at SGI in actuarial analysis. Generically, I apply statistics and problem-solving to quantify and price risk for insurance.

What brought you to Saskatchewan?

A lot of reasons, but the big one was that my girlfriend at the time was from here, so I followed.

What surprised you about the move?

The hardest thing was how similar yet different things were. At first, you're surprised by the similarities, but then you realize there are differences in how people see and understand



"If you like math and problem-solving, actuarial science is a great career."

Photo courtesy of SGI

things. It's subtle but it's there, and it takes some adjustment.

What do you do?

I work in insurance, where I work with data and historical trends to analyze the financial costs of risk and uncertainty. I try to predict the future cost of insurance. It's data-driven problem-solving.

How do you see your career unfolding?

I enjoy solving business challenges, so I'm hoping to move more into strategic decision-making as I become more senior. I see myself staying in the insurance industry. There's a lot of change coming, and I'm looking forward to embracing it as my career develops.

Are you passionate about your career?

I think it's more accurate to say I've cultivated a passion for it. I think it's a bit of a myth to say you "find" your passion; not everybody does. But I think you can cultivate a passion for what you do.

Any career advice?

When I was in high school, I thought you picked a career and that was it. I didn't see my career as a journey or as something I would develop. I think the trick is to pick a career that lets you develop where you want to go. And not just the job, but the environment you work in, the type of work you do and the work-life balance it offers.

NEVER HEARD OF ACTUARIAL SCIENCE?

Actuarial science is one of the best jobs you've probably never heard of—steady prospects, good pay, good work-life balance. It takes a head for numbers and a knack for problem-solving. The career paths are broad. Mathematicians, statisticians and actuaries are employed by universities, governments, bank and trust companies, insurance companies, pension benefit consulting firms, professional associations, science and engineering firms.

Intrigued?

The University of Regina offers an Actuarial Science degree, one of 11 national programs accredited by the Canadian Institute of Actuaries. uregina.ca/science/mathstat/undergrad/programs/acsc/index.html

JOB SEARCH:

Links to Your Future

Even though COVID-19 is impacting communities across Saskatchewan, the world of work is ramping up. In fact, there's a shortage of workers for skilled and unskilled jobs. Job prospects are different for different sectors, but after the downturn of 2020 and 2021, 2022 is looking pretty good if you're looking for work.

Popular Job Search Websites

[Canadayouthworks.ca](https://canadayouthworks.ca)

[Canadajobs.com](https://canadajobs.com)

[Careerbuilder.ca](https://careerbuilder.ca)

[Eluta.ca](https://eluta.ca)

[Firstnationsjobsonline.com](https://firstnationsjobsonline.com)

[Glassdoor.ca](https://glassdoor.ca)

[Indeed.ca](https://indeed.ca)

[Jobpostings.ca](https://jobpostings.ca)

ca.linkedin.com/jobs

[Monster.ca](https://monster.ca)

[Neuvoo.ca](https://neuvoo.ca)

[Randstad.ca](https://randstad.ca)

[Saskjobs.ca](https://saskjobs.ca)

[Simplyhired.ca](https://simplyhired.ca)

[Workopolis.com](https://workopolis.com)

[WOWjobs.ca](https://wowjobs.ca)

Industry Specific Sites

Agriculture Careers, agcareers.com

Casino Careers, siga.ca/careers

Educational Jobs, educationcanada.com

Engineering Jobs, engineeringcareers.ca

Environmental Jobs, workcabin.ca

Green jobs, goodwork.ca

Health Careers, healthcareersinsask.ca/work/opportunities

Hospitality Jobs, hcareers.com

START

Tip #1: The economy is still sorting itself out. If you can't find work in your field, find temporary work. No job is forever, so use the chance to earn some money while building your resume and work skills.

Tip #2: Let people know you're looking for work. Start with your family network and then branch out to friends, Elders, teachers, career counsellors and part-time employers in your community.

Part-time & Gig Work Sites

[Flexjobs.com](https://flexjobs.com)

[GigjobsCanada.ca](https://gigjobsCanada.ca)

[Part-time.ca](https://part-time.ca)

Government Job Sites

Canada Job Bank, jobbank.gc.ca

Canadian Forces, canada.ca/en/department-national-defence/corporate/job-opportunities.html

Government of Canada Public Service, jobs-emplois.gc.ca

Government of Saskatchewan Public Service, saskatchewan.ca/residents/jobs-working-and-training/find-and-apply-for-jobs/jobs-in-the-saskatchewan-public-service

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www.northwestcollege.ca

Program start dates and delivery methods may be modified at anytime and without notice to ensure that North West College programs and services follow the direction, advice and guidance of the Saskatchewan's Chief Medical Health Officer and Saskatchewan Public Health Orders as we navigate through the COVID-19 pandemic. Please contact the College for full details.

SCHOLARSHIPS & AWARDS

Your guide to funding your post-secondary education, including links to federal/provincial student loans (which you have to pay back over time) and links to scholarships and awards (which you have to apply for, but don't have to pay back).

Government Loans, Scholarships

Federal and provincial governments provide loans and grants for full-time and part-time post-secondary students. Learn more here:

- Saskatchewan-Canada Student Loans Program, saskatchewan.ca/residents/education-and-learning/student-loans
- Government of Saskatchewan, saskatchewan.ca/residents/education-and-learning/scholarships-bursaries-grants
- Saskatchewan Graduate Retention Program, saskatchewan.ca/residents/education-and-learning/graduate-retention-program

Apply early—since the pandemic, it may take longer to process your loan application.

Apprenticeship

Apprenticeship is still the best bet for “earning while learning,” but you can also get an extra boost through incentives, grants and scholarships.

- Saskatchewan Youth Apprenticeship (SYA) Industry Scholarships, saskapprenticeship.ca/sya-industry-scholarship-youth
- Apprenticeship Incentive Grant for Women, Apprenticeship Incentive Grants for registered apprentices, canada.ca/en/employment-social-development/services/apprentices/grants.html

Saskatchewan Post-Secondary Institutions

- Carlton Trail College, carltontrailcollege.com
- Cumberland College, cumberlandcollege.sk.ca
- First Nations University of Canada, fnuniv.ca/scholarships
- Gabriel Dumont Institute (GDI), gdins.org/student-services/scholarships-bursaries
- Great Plains College, greatplainscollege.ca/scholarships
- Lakeland College, lakelandcollege.ca/future-students/funding-your-education
- Northlands College, trainnorth.ca/student-services/financial-assistance
- North West College, northwestcollege.ca/support.html
- Parkland College, parklandcollege.sk.ca/admissions/scholarships/overview.html
- Saskatchewan Polytechnic, saskpolytech.ca/admissions/resources/scholarships-and-awards.aspx
- Saskatchewan Indian Institute of Technologies (SIIT), siit.ca/money
- Southeast Regional College, southeastcollege.org/students/scholarships-financial-aid
- St. Peter's College, stpeterscollege.ca/students/scholarships-awards-bursaries.php
- University of Regina, uregina.ca/safa
- University of Saskatchewan, students.usask.ca/money/scholarships.php

Saskatchewan & Canada-Wide

- Indigenous Bursaries Search Tool, sac-isc.gc.ca/eng/1351185180120/1351685455328
- Affinity Credit Union, affinitycu.ca/meet-affinity/in-the-community/scholarships-awards
- Association of Canada Land Surveyors (ACLS), acls-aatc.ca/students-home/scholarships
- Association of Canadian Universities for Northern Studies (ACUNS), acuns.ca

- Automotive Industries Association Canada (AIA), aiahighfivesforkids.ca/en/scholarships
- Bank of Canada Scholarship & Work Placement Program, bankofcanada.ca/careers/scholarships
- Canadian Scholarship Trust Plan, cst.org/en/about-cst/awards
- Canadian Western Agribition, agribition.com/scholarships-awards/scholarships
- Prince Edward Arts Scholarship, sk-arts.ca/menu/grants/grants-by-type/students/prince-edward-arts-scholarship.html
- Saskatchewan Ministry of Agriculture, Agriculture Student Scholarship, saskatchewan.ca/business/agriculture-natural-resources-and-industry/agribusiness-farmers-and-ranchers/canadian-agricultural-partnership-cap/public-trust/agriculture-student-scholarship
- Canadian Agri-Business Education Foundation, cabef.org
- Saskatchewan Stock Growers Association awards and Scholarships, skstockgrowers.com/resources
- Saskatchewan Association of Conservation Officers, saco.ca/awards/scholarships
- Saskatchewan Aviation Council, saskaviationcouncil.ca/employment-education/scholarships
- Saskatchewan Drama Association, saskdrama.com/scholarship.htm
- SaskTel Scholarships, sasktel.com/about-us/corporate-social-responsibility/scholarships
- Saskatchewan School Boards Association, saskschoolboards.ca/about-us/awards-and-scholarships
- Saskatchewan Government Insurance (SGI), sgi.sk.ca/scholarships
- SIGA Justice Paul Favel Indigenous Award for Outstanding Leadership in Community Involvement, siga.sk.ca/community-investment/scholarship
- CIBC Student Scholarships, cibc.com/ca/advice-centre/student-life/cibc-scholarships.html
- DisabilityAwards.ca, disabilityawards.ca
- FCC Aboriginal Student Empowerment Fund, fcc-fac.ca/en/community/giving-back/indigenous-student-empowerment-fund.html
- 4-H Canada, <https://4-h-canada.ca/scholarships-awards>
- Indspire, indspire.ca/for-students/bursaries-scholarships
- Keewatin Career Development Corporation, career.kcdc.ca/index.php/funding
- Loran Scholars, loranscholar.ca/becoming-a-scholar
- RBC Royal Bank Scholarships, rbc.com/dms/enterprise/scholarships.html
- Saskatchewan Scholarships.ca, saskatchewan scholarships.ca
- Saskatchewan Trucking Association Scholarship, sasktrucking.com/awards/scholarships
- ScholarshipsCanada.com, scholarshipscanada.com
- Schulich Leader Scholarships, schulichleaders.com
- SGEU, sgeu.org/member-resources/scholarships-and-bursaries
- Terry Fox Humanitarian Award, terryfoxawards.ca
- The Canadian Hospitality Foundation, thechf.ca/scholarships
- TD Scholarships for Community Leadership, tdcanadatrust.com/products-services/banking/student-life/scholarship-for-community-leadership/index.jsp
- Universities Canada, univcan.ca/programs-and-scholarships
- Zonta International, www.zonta.org



Your tomorrow starts right here
right now.

Use **Job Chart 2022** to explore jobs, wages, most commonly sought work requirements by employers, and training & education routes

for more information go to www.contact360.ca/relevance

Want practical info on hundreds of Saskatchewan jobs? Job Chart 2022 shows how much you could earn, what post-secondary training you need, even what work requirements employers are looking for in jobs. Each listing includes:

NOC CODE

The National Occupational Classification (NOC) system is Canada's go-to source for information on occupations. Use the four-digit NOC code to dig deeper into career options.

JOB DESCRIPTION

A summary of typical job activities. If you want to know more, talk to someone who does this for a living or visit <https://noc.esdc.gc.ca//Home>.

WAGE RANGE, ANNUAL ESTIMATES

This information is based on full-time, 40 hours a week, full-year (52 weeks a year) wages and estimated using 2020 Job Bank prevailing hourly wages.

WORK REQUIREMENTS

Job Chart lists the work requirements employers most commonly want for occupations in their job postings (Based on 2020 national job postings data from Vicinity Jobs and work requirements categorization by Labour Market Information Council-LMIC).

TRAINING AND EDUCATION

This lists Saskatchewan institutions with programs relevant to each job. We've made every effort to ensure the information is accurate, but it's up to you to check with the institution to verify program availability. This is a starting point; you may need additional training and/or transfer to another institution to meet professional, occupational or trade requirements.

University classes are available at all Saskatchewan Regional Colleges. Transfer agreements with the University of Regina, University of Saskatchewan and First Nations University of Canada let students complete one or more years of full-time university at a regional college close to home. For details, CONTACT THE INSTITUTION DIRECTLY.

NOC CODE	JOB TITLE	JOB DESCRIPTION	PREVAILING WAGE RANGE, ANNUAL ESTIMATES	MOST COMMON WORK REQUIREMENTS				TRAINING AND EDUCATION ROUTES
				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
Business, Finance and Administration								
1431	Accounting and related clerks	Prepare bills, invoices, accounts payable and receivable, budgets and other routine financial records using both manual and computerized systems.	\$31,200 to \$65,000	Communication skills, Teamwork, Organizational skills	Accounting, English language, General ledger	Microsoft Excel, Microsoft Word, Accounting software	Attention to detail, Fast-paced Setting, Flexibility	Carlton Trail College, Cumberland College, Dumont Technical Institute, First Nations University of Canada, Great Plains College, Lakeland College, Northlands College, North West College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College, St. Peter's College, University of Regina, University of Saskatchewan
1311	Accounting technicians and bookkeepers	Maintain books, keep records of accounts, verify procedures for recording financial transactions and provide personal bookkeeping services.	\$33,280 to \$74,880	Teamwork, Communication skills, Interpersonal skills	Accounting, English language, Financial reporting	Microsoft Excel, Microsoft Word, Intuit QuickBooks	Attention to detail, Fast-paced Setting, Flexibility	Lakeland College, Saskatchewan Polytechnic, Saskatoon Business College, University of Regina, University of Saskatchewan
1241	Administrative assistants	Perform a variety of administrative duties in support of managerial and professional staff.	\$33,160 to \$66,660	Communication skills, Teamwork, Organizational skills	English language, Office administration, Accounting	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Attention to detail, Fast-paced Setting, Flexibility	Carlton Trail College, Cumberland College, Dumont Technical Institute, Great Plains College, Lakeland College, North West College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College, St. Peter's College, University of Regina, University of Saskatchewan
1221	Administrative officers	Oversee administrative procedures, establish work priorities and co-ordinate various administrative services, such as office supplies and security services.	\$33,280 to \$81,990	Communication skills, Project management, Teamwork	Budgeting, English language, Office administration	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Attention to detail, Flexibility, Fast-paced Setting	Carlton Trail College, Cumberland College, Dumont Technical Institute, First Nations University of Canada, Great Plains College, Lakeland College, North West College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College, St. Peter's College, University of Regina, University of Saskatchewan
1314	Assessors, valuers and appraisers	Determine the value of land, businesses, estates and other real property; determine the value of personal and household items.	\$54,080 to \$95,990	Communication skills, Teamwork, Customer service	English language, Risk management, Public relations	Microsoft Excel, Microsoft Word, Estimating software	Flexibility, Attention to detail, Fast-paced Setting	Lakeland College, University of Regina, University of Saskatchewan
1434	Banking, insurance and other financial clerks	Compile and process records, listings, applications and more for banking, insurance and other financial organizations.	\$33,280 to \$62,860	Communication skills, Customer service, Teamwork	Accounting, English language, Office administration	Microsoft Excel, Microsoft Word, Microsoft Outlook	Attention to detail, Fast-paced Setting, Flexibility	Carlton Trail College, Cumberland College, Dumont Technical Institute, First Nations University of Canada, Great Plains College, Lakeland College, North West College, Northlands College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College, St. Peter's College, University of Regina, University of Saskatchewan
1226	Conference and event planners	Plan conferences, conventions, meetings, seminars, exhibitions, trade shows, festivals and other events for associations, businesses and convention centres.	\$35,440 to \$88,000	Planning, Communication skills, Teamwork	English language, Budgeting, Public relations	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Event Planning, Attention to detail, Flexibility	Saskatchewan Polytechnic, Saskatchewan Tourism Education Council, University of Regina, University of Saskatchewan
1452	Correspondence, publication and regulatory clerks	Write correspondence, proofread and compile material for publication, process forms and documents (e.g. applications, licences, permits) and perform related clerical duties.	\$31,200 to \$75,920	Communication skills, Interpersonal skills, Customer service	English language, Office administration, Business intelligence	Microsoft Word, Microsoft Excel, Microsoft Outlook	Attention to detail, Flexibility, Fast-paced Setting	University of Regina, University of Saskatchewan
1513	Couriers, messengers and door-to-door distributors	Pick up and deliver letters, parcels, packages, newspapers, flyers and other items.	\$23,820 to \$62,400	Customer service, Teamwork, Time management	English language, Business intelligence, Highway Traffic Act	Android, Inventory management systems and software, HVAC	Flexibility, Fast-paced Setting, Attention to detail	On The Job Training
1251	Court reporters, medical transcriptionists and related occupations	Record and transcribe court and committee proceedings and prepare transcripts for judges, tribunals and panels; record and transcribe dictation by health care providers.	\$42,720 to \$58,240	Communication skills, Organizational skills, Teamwork	English language, Office administration	Microsoft Word, Microsoft Excel, Word processing software	Attention to detail, Flexibility, Fast-paced Setting	Private schools
1422	Data entry clerks	Input coded statistical, financial and other information into computerized databases and spreadsheets using a keyboard, mouse, speech recognition software or other data entry tools.	\$29,120 to \$54,000	Communication skills, Customer service, Teamwork	English language, Accounting, Office administration	Microsoft Excel, Microsoft Word, Database software	Attention to detail, Data entry, Fast-paced Setting	Carlton Trail College, Cumberland College, Dumont Technical Institute, Great Plains College, Lakeland College, North West College, Northlands College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College, St. Peter's College, University of Regina
1525	Dispatchers	Operate radios and other communication equipment to dispatch emergency vehicles for police, fire and other emergency services; co-ordinate drivers and other personnel for taxi, delivery, courier, trucking and other companies.	\$32,930 to \$71,970	Communication skills, Customer service, Teamwork	English language, Occupational Health and Safety Act, Office administration	Microsoft Excel, Microsoft Word, Microsoft Outlook	Fast-paced Setting, Attention to detail, Flexibility	On The Job Training
1228	Employment insurance, immigration, border services and revenue officers	Administer and enforce laws and regulations related to immigration, unemployment insurance, customs and tax revenue.	\$53,330 to \$92,810	Communication skills, Customer service, Interpersonal skills	English language, Accounting	Microsoft Word, Microsoft Outlook, Microsoft Excel	Flexibility, Fast-paced Setting, Attention to detail	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
1222	Executive assistants	Co-ordinate administrative, public relations and research activities for government officials, corporate executives, committees and boards of directors.	\$49,920 to \$84,950	Communication skills, Organizational skills, Teamwork	Office administration, English language, Accounting	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Attention to detail, Fast-paced Setting, Flexibility	Carlton Trail College, Cumberland College, Great Plains College, Lakeland College, North West College, Northlands College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College, St. Peter's College, University of Regina, University of Saskatchewan
1112	Financial and investment analysts	Collect and analyze market information to provide financial and investment advice to companies and individuals.	\$59,950 to \$128,000	Communication skills, Teamwork, Planning	Financial analysis, Accounting, Budgeting	Microsoft Excel, SAP, Microsoft PowerPoint,	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic, Saskatoon Business College, University of Regina, University of Saskatchewan
1111	Financial auditors and accountants	Auditors examine the accounting and financial records of individuals and establishments. Accountants plan and administer accounting systems for individuals and establishments.	\$42,660 to \$120,000	Communication skills, Teamwork, Interpersonal skills	Accounting, English language, Financial reporting	Microsoft Excel, Microsoft Word, Accounting software	Attention to detail, Flexibility, Fast-paced Setting	Lakeland College, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
1411	General office support workers	Type and file correspondence, reports, statements and other material, operate office equipment, answer phones and perform general clerical duties.	\$31,200 to \$62,400	Communication skills, Customer service, Organizational skills	English language, Office administration, Accounting	Microsoft Excel, Microsoft Word, Microsoft Outlook	Attention to detail, Fast-paced Setting, Flexibility	Carlton Trail College, Cumberland College, Dumont Technical Institute, Great Plains College, Lakeland College, North West College, Northlands College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College, St. Peter's College, University of Regina

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 **Job May Require Apprenticeship Training**

NOC CODE	JOB TITLE	JOB DESCRIPTION	PREVAILING WAGE RANGE, ANNUAL ESTIMATES	MOST COMMON WORK REQUIREMENTS				TRAINING AND EDUCATION ROUTES
				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
1223	Human resources and recruitment officers	Identify and advertise job vacancies, recruit candidates and assist in the selection and reassignment of employees.	\$42,990 to \$93,000	Communication skills, Teamwork, Interpersonal skills	English language, Business intelligence, Office administration	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Fast-paced Setting, Attention to detail, Flexibility	Cumberland College, Great Plains College, Lakeland College, Northlands College, North West College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College, St. Peter's College, University of Regina, University of Saskatchewan
1121	Human resources professionals	Develop and evaluate human resources and labour relations policies, programs and procedures; advise managers and employees on personnel matters.	\$51,420 to \$115,000	Communication skills, Teamwork, Leadership	English language, Occupational Health and Safety Act, Change management	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Attention to detail, Self-starter / Self-motivated, Flexibility	First Nations University of Canada, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
1312	Insurance adjusters and claims examiners	Adjusters investigate insurance claims and determine the amount covered by insurance policies. Examiners review claims investigated by insurance adjusters and authorize payments.	\$42,660 to \$90,000	Communication skills, Customer service, Teamwork	English language, Risk management, Quality assurance	Microsoft Word, Microsoft Excel, Microsoft Windows	Flexibility, Fast-paced Setting, Self-starter / Self-motivated	Lakeland College, Saskatchewan Polytechnic, Saskatoon Business College, University of Regina, University of Saskatchewan
1313	Insurance underwriters	Evaluate insurance applications to determine insurance risks, premiums and extent of insurance coverage based on company policies.	\$29,000 to \$83,570	Communication skills, Teamwork, Customer service	English language, Risk management, Accounting	Microsoft Excel, Microsoft Word, Customer relationship management CRM software	Underwriting, Attention to detail, Flexibility	Lakeland College, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
1242	Legal administrative assistants	Perform a variety of secretarial and administrative duties in law offices, legal departments of large firms, real estate companies, land title offices, courts and government departments.	\$36,610 to \$68,640	Communication skills, Teamwork, Organizational skills	English language, Office administration, Accounting	Microsoft Word, Microsoft Excel, Microsoft Outlook	Attention to detail, Fast-paced Setting, Self-starter / Self-motivated	Carlton Trail College, Cumberland College, North West College, Parkland College, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College
1512	Letter carriers	Sort and deliver mail, record delivery of registered mail and collect money for cash-on-delivery parcels for Canada Post.	\$40,480 to \$70,140	Customer service, Writing, Leadership	English language	Microsoft Entourage, Enterprise resource planning ERP systems and software	n.a.	On The Job Training
1451	Library assistants and clerks	Process library materials, sort and shelve books, provide general library information to users and perform various clerical duties, such as filing and typing.	\$26,600 to \$56,720	Customer service, Communication skills, Teamwork	English language, Budgeting, Business intelligence	Microsoft Word, Microsoft Excel	Attention to detail, Flexibility, Self-starter / Self-motivated	Saskatchewan Polytechnic, University of Regina
1511	Mail, postal and related workers	Sort mail and parcels in post offices, mail processing plants and internal mail rooms, serve customers at sales counters and postal wickets for Canada Post, courier and parcel express companies.	\$27,040 to \$55,890	Customer service, Teamwork, Communication skills	English language, Occupational Health and Safety Act	Point of sale POS systems and software, Microsoft Entourage, Sorting machines	Flexibility, Attention to detail, Fast-paced Setting	On The Job Training
1243	Medical administrative assistants	Perform a variety of secretarial and administrative duties in doctor's offices, hospitals, medical clinics and other medical settings.	\$37,440 to \$68,580	Communication skills, Teamwork, Interpersonal skills	English language, Office administration, Budgeting	Microsoft Word, Microsoft Excel, Microsoft Windows	Attention to detail, Fast-paced Setting, Flexibility	Carlton Trail College, Cumberland College, Dumont Technical Institute, Great Plains College, North West College, Parkland College, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College
1114	Other financial officers	Other professional occupations in finance include financial planners, financial examiners and inspectors, financial investigators, financial underwriters, mortgage brokers and trust officers.	\$42,000 to \$106,660	Customer service, Communication skills, Teamwork	English language, Accounting, Risk management	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Attention to detail, Underwriting, Self-starter / Self-motivated	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
1432	Payroll clerks	Collect and process payroll information and determine pay and benefit entitlements for employees using manual or computerized systems.	\$37,440 to \$67,640	Communication skills, Teamwork, Time management	Accounting, English language, Business intelligence	Microsoft Excel, Microsoft Word, Human resources information and management systems and software	Attention to detail, Fast-paced Setting, Flexibility	Carlton Trail College, Cumberland College, Dumont Technical Institute, Great Plains College, Lakeland College, North West College, Northlands College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College, University of Regina, University of Saskatchewan
1523	Production logistics co-ordinators	Co-ordinate the flow of work and materials, prepare work and production schedules, monitor progress of projects for manufacturing, construction, printing and publishing companies.	\$42,000 to \$69,990	Communication skills, Teamwork, Customer service	English language, Supply chain management, Inventory management	Microsoft Excel, Microsoft Word, Enterprise resource planning ERP systems and software	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
1123	Professional occupations in advertising, marketing and public relations	Specialists in advertising, marketing and public relations analyze communication and advertising needs, develop communication strategies and marketing plans, manage media relations and publicize events. Includes entertainment, literary and sports agents.	\$31,200 to \$94,990	Communication skills, Teamwork, Organizational skills	English language, Digital marketing, Public relations	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Attention to detail, Flexibility, Fast-paced Setting	Lakeland College, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
1122	Professional occupations in business management consulting	Occupations that provide consulting services to management, such as analyzing the structure, operations, managerial methods or functions of an organization or department.	\$41,600 to \$106,680	Communication skills, Teamwork, Planning	English language, Risk management, Change management	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Attention to detail, Flexibility, Fast-paced Setting	Cumberland College, Great Plains College, North West College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Southeast College, University of Regina, University of Saskatchewan
1224	Property administrators	Carry out administrative tasks and co-ordinate activities related to the management and rental of investment property and real estate.	\$28,410 to \$81,540	Communication skills, Customer service, Teamwork	English language, Accounting, Budgeting	Microsoft Excel, Microsoft Word, Yardi	Attention to detail, Fast-paced Setting, Work under pressure	Lakeland College, Saskatchewan Polytechnic, Saskatoon Business College, University of Regina, University of Saskatchewan
1225	Purchasing agents and officers	Purchase general and specialized equipment, materials and business services for in-house company use or further processing.	\$42,000 to \$98,010	Communication skills, Teamwork, Planning	English language, Supply chain management, Inventory management	Microsoft Excel, Microsoft Word, Enterprise resource planning ERP systems and software	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic, Saskatchewan Indian Institute of Technologies, University of Regina, University of Saskatchewan
1524	Purchasing and inventory control workers	Process purchasing transactions and maintain inventories of materials, equipment and stock for retail and wholesale establishments, manufacturing companies and government agencies.	\$33,280 to \$77,880	Communication skills, Teamwork, Customer service	English language, Supply chain management, Inventory management	Microsoft Excel, Microsoft Word, SAP	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan

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				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
1414	Receptionists	Greet and direct people arriving at offices, hospitals and other establishments, answer telephone calls, schedule appointments and perform other clerical duties.	\$27,040 to \$49,920	Communication skills, Customer service, Teamwork	English language, Office administration, Accounting	Microsoft Excel, Microsoft Word, Microsoft Outlook	Attention to detail, Fast-paced Setting, Flexibility	Carlton Trail College, Cumberland College, Dumont Technical Institute, Great Plains College, Lakeland College, North West College, Northlands College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College, St. Peter's College, University of Regina
1521	Shippers and receivers	Ship, receive and record the movement of parts, supplies, materials, equipment and stock to and from retail, wholesale, manufacturing, commercial and industrial establishments.	\$28,720 to \$60,110	Teamwork, Communication skills, Customer service	English language, Occupational Health and Safety Act, Inventory management	Forklifts, Microsoft Excel, Microsoft Word	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic, Southeast College
1522	Storekeepers and partpersons	Sort, store and issue parts and supplies for companies in the agricultural, mechanical and service industries.	\$35,360 to \$65,000	Teamwork, Customer service, Communication skills	English language, Occupational Health and Safety Act, Inventory management	Inventory control systems and software, Microsoft Excel, Microsoft Word	Fast-paced Setting, Flexibility, Attention to detail	Lakeland College, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic ✖
1212	Supervisors, finance and insurance office workers	Supervise and co-ordinate the activities of Accounting and Related Clerks (1431), Payroll Clerks (1432), Banking, Insurance and Other Financial Clerks (1434) and Collectors (1435).	\$37,440 to \$104,000	Communication skills, Teamwork, Customer service	Accounting, English language, General ledger	Microsoft Excel, Microsoft Word, Enterprise resource planning ERP systems and software	Attention to detail, Fast-paced Setting, Flexibility	Great Plains College, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
1211	Supervisors, general office and administrative support workers	Supervise and co-ordinate the activities of General Office Workers (141) and Office Equipment Operators (142).	\$34,320 to \$100,010	Communication skills, Leadership, Teamwork	English language, Occupational Health and Safety Act, Budgeting	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Flexibility, Fast-paced Setting, Self-starter / Self-motivated	Great Plains College, Saskatchewan Polytechnic, Southeast College, University of Regina, University of Saskatchewan
1214	Supervisors, mail and message distribution occupations	Supervise and co-ordinate the activities of Mail, Postal and Related Workers (1511), Letter Carriers (1512) and Couriers, Messengers and Door-to-Door Distributors (1513).	\$41,600 to \$69,680	Leadership, Customer service	Budgeting, English language	n.a.	Self-starter / Self-motivated, Goal oriented	University of Regina, University of Saskatchewan
1215	Supervisors, supply chain, tracking and scheduling co-ordination occupations	Supervise and co-ordinate the activities of Shippers and Receivers (1521), Storekeepers and Partpersons (1522), Production Logistics Co-ordinators (1523), Purchasing and Inventory Control Workers (1524), Dispatchers (1525) and Transportation Route and Crew Schedulers (1526).	\$36,000 to \$80,000	Communication skills, Teamwork, Organizational skills	English language, Occupational Health and Safety Act, Inventory management	Microsoft Excel, Microsoft Word, Microsoft Outlook	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
1454	Survey interviewers and statistical clerks	Gather information for market research, public opinion polls or election and census enumeration; code and compile interviews and other data into reports, lists, directories and other documents.	\$27,310 to \$72,010	Communication skills, Decision-Making, Organizational skills	English language, Occupational Health and Safety Act	Microsoft Excel	Data entry, Attention to detail, Flexibility	Carlton Trail College, Cumberland College, Great Plains College, Saskatchewan Polytechnic, Southeast College, University of Regina, University of Saskatchewan
Natural & Applied Sciences								
2123	Agricultural representatives, consultants and specialists	Provide assistance and advice to farmers on all aspects of farm management, cultivation, fertilization, harvesting, soil erosion and composition, disease prevention, nutrition, crop rotation and marketing.	\$46,070 to \$109,990	Communication skills, Teamwork, Planning	English language, Budgeting, Occupational Health and Safety Act	Microsoft Excel, Microsoft Word	Flexibility, Attention to detail, Fast-paced Setting	Carlton Trail College, Great Plains College, Lakeland College, University of Regina, University of Saskatchewan
2271	Air pilots, flight engineers and flying instructors	Pilots fly fixed wing aircraft and helicopters to provide air transportation and other services. Flight engineers monitor aircraft during flight and may assist in flying. Flying instructors teach flying techniques and procedures to student and licensed pilots.	\$40,000 to \$154,670	Teamwork, Communication skills, Customer service	English language	n.a.	Flexibility, Attention to detail, Fast-paced Setting	Saskatchewan Polytechnic
2251	Architectural technologists and technicians	Provide technical assistance to architects and civil design engineers in conducting research, preparing drawings, architectural models, specifications and contracts, and supervising construction projects.	\$26,060 to \$93,850	Teamwork, Communication skills, Planning	English language, Building Information Modeling (BIM), Budgeting	Autodesk AutoCAD, Autodesk Revit, Computer aided design CAD software	Attention to detail, Self-starter / Self-motivated, Work under pressure	Saskatchewan Polytechnic
2221	Biological technologists and technicians	Provide technical support to scientists, engineers and other professionals in agriculture, resource management, plant and animal biology, microbiology, cell and molecular biology.	\$34,320 to \$87,360	Teamwork, Communication skills, Interpersonal skills	English language, Occupational Health and Safety Act, Quality assurance	Microsoft Excel, Microsoft Word	Attention to detail, Flexibility, Fast-paced Setting	Lakeland College, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
2121	Biologists and related scientists	Conduct basic and applied research to extend knowledge of living organisms and to manage natural resources; develop new practices and products related to medicine and agriculture.	\$56,990 to \$158,080	Communication skills, Teamwork, Leadership	English language, Occupational Health and Safety Act, Budgeting	Microsoft Excel, Geographic Information Systems GIS, Microsoft Word	Attention to detail, Fast-paced Setting, Flexibility	First Nations University of Canada, University of Regina, University of Saskatchewan
2211	Chemical technologists and technicians	Provide technical support in chemical engineering, chemical and biochemical research and analysis, industrial chemistry, chemical quality control and environmental monitoring.	\$35,360 to \$89,440	Communication skills, Teamwork, Decision-Making	Quality assurance, English language, Current Good Manufacturing Practice (GMP/cGMP)	Electrocardiogram, Microsoft Excel, Microsoft Word	Flexibility, Attention to detail, Data entry	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
2231	Civil engineering technologists and technicians	Provide technical support in civil engineering fields, such as structural, municipal, construction design and supervision, highways and transportation, water resources and geotechnical engineering.	\$33,280 to \$102,000	Teamwork, Communication skills, Leadership	English language, Occupational Health and Safety Act, Quality assurance	Autodesk AutoCAD, Microsoft Excel, Microsoft Word	Attention to detail, Fast-paced Setting, Self-starter / Self-motivated	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
2131	Civil engineers	Plan, design, develop and manage construction projects involving buildings, earth structures, roads, airports, railways, public transit facilities, bridges, tunnels, dams, water distribution and sanitation systems; specialize in foundation analysis, building and structural inspection, surveying, geomatics and municipal planning.	\$58,240 to \$130,000	Communication skills, Teamwork, Project management	English language, Budgeting, Quality assurance	Autodesk AutoCAD, Microsoft Excel, Bentley MicroStation	Attention to detail, Fast-paced Setting, Flexibility	University of Regina, University of Saskatchewan
2281	Computer network technicians	Maintain local and wide area networks (LANs and WANs), mainframe networks, hardware, software and related computer equipment; maintain internet and intranet websites, web server hardware and software; optimize network connectivity and performance.	\$41,600 to \$109,990	Troubleshooting, Teamwork, Communication skills	English language, Network administration, Transmission Control Protocol/Internet Protocol (TCP/IP)	Microsoft Windows, Linux, VMWare	Attention to detail, Self-starter / Self-motivated, Fast-paced Setting	Northlands College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatoon Business College, University of Regina, University of Saskatchewan

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				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
2174	Computer programmers and interactive media developers	Write, modify, integrate and test computer code for internet applications, computer-based training software, computer games, film, video and other interactive media.	\$49,920 to \$99,010	Teamwork, Communication skills, Leadership	Agile Software Development, User Interface Design	Java, SQL (Structured query language), JavaScript	Fast-paced Setting, Flexibility, Attention to detail	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
2234	Construction estimators	Analyze costs and prepare estimates on civil engineering, architectural, structural, electrical and mechanical construction projects.	\$49,920 to \$109,990	Communication skills, Teamwork, Customer service	English language, Quantity surveying, Budgeting	Microsoft Excel, Microsoft Word, Estimating software	Attention to detail, Fast-paced Setting, Work under pressure	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
2264	Construction inspectors	Inspect new and existing buildings, bridges, highways and industrial facilities to ensure specifications and building codes are observed and to monitor worksite safety.	\$43,680 to \$112,670	Communication skills, Interpersonal skills, Teamwork	Occupational Health and Safety Act, English language, First aid	Microsoft Word, Microsoft Excel, HVAC	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic, University of Regina
2172	Database analysts and data administrators	Database analysts develop and administer data management solutions using database management software. Data administrators develop and implement policies, standards and models.	\$48,190 to \$130,000	Communication skills, Data analysis, Teamwork	Artificial Intelligence (AI), Business intelligence, Machine learning	SQL (Structured query language), Python, Microsoft Excel	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
2253	Drafting technologists and technicians	Prepare engineering designs, drawings and related technical information.	\$48,010 to \$100,010	Teamwork, Communication skills, Organizational skills	English language, 3D design, Building Information Modeling (BIM)	Autodesk AutoCAD, Computer aided design CAD software, Autodesk Revit	Attention to detail, Fast-paced Setting, Work under pressure	Saskatchewan Polytechnic
2241	Electrical and electronics engineering technologists and technicians	Provide technical support in the design, development, testing, production and operation of electrical and electronic equipment and systems. Electronics technician (consumer products) is a designated trade in Saskatchewan.	\$49,920 to \$96,510	Teamwork, Communication skills, Troubleshooting	English language, Occupational Health and Safety Act, Budgeting	Autodesk AutoCAD, Microsoft Excel, Microsoft Word	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic, Southeast College, University of Regina, University of Saskatchewan
2133	Electrical and electronics engineers	Design, plan, research, evaluate and test electrical and electronic equipment and systems.	\$65,000 to \$130,420	Communication skills, Teamwork, Leadership	English language, Budgeting, Quality assurance	Autodesk AutoCAD, Microsoft Excel, Computer aided design CAD software	Attention to detail, Fast-paced Setting, Flexibility	University of Regina, University of Saskatchewan
2242	Electronic service technicians (household and business equipment)	Service and repair household and business electronic equipment, such as audio and video systems, computers and peripherals, office equipment and other consumer electronic equipment. Electronics technician (Consumer Products) is a designated trade in Saskatchewan.	\$32,240 to \$79,370	Teamwork, Communication skills, Customer service	English language, Information Systems, PCB / PCBA (Printed Circuit Board / Assembly)	Microsoft Windows, Microsoft Excel, Microsoft Word	Attention to detail, Flexibility, Fast-paced Setting	Saskatchewan Polytechnic
2212	Geological and mineral technologists and technicians	Provide technical support in the fields of geology, mining, mining engineering and mineralogy.	\$41,600 to \$112,010	Customer service, Teamwork, Organizational skills	English language	Microsoft Excel, Autodesk AutoCAD, Inventory control systems and software	Attention to detail, Fast-paced Setting	Northlands College, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
2113	Geoscientists and oceanographers	Geologists, geochemists and geophysicists conduct programs of exploration and research to locate, identify and extract hydrocarbon, mineral and groundwater resources and to address the impacts of human development on the environment.	\$73,840 to \$134,990	Communication skills, Teamwork, Leadership	Quality assurance, English language, Occupational Health and Safety Act	Microsoft Excel, Geographic Information Systems GIS, 3D modelling	Flexibility, Attention to detail, Fast-paced Setting	University of Regina, University of Saskatchewan
2141	Industrial and manufacturing engineers	Develop programs to enhance efficiency and productivity in industrial production and manufacturing.	\$61,360 to \$120,000	Communication skills, Teamwork, Leadership	English language, Budgeting, Lean manufacturing	Computer aided design CAD software, Autodesk AutoCAD, Cloud computing, Microsoft Excel	Continuous Improvement, Fast-paced Setting, Flexibility	University of Regina, University of Saskatchewan
2243	Instrumentation and Control Technicians	Maintain, diagnose, calibrate and repair control instruments in commercial and industrial settings.	\$55,470 to \$110,240	Teamwork, Troubleshooting, Communication skills	English language	n.a.	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic, Southeast College, University of Regina ✖
2171	Information systems analysts and consultants	Analyze system requirements, implement information systems plans, policies and procedures, and provide advice on a wide range of information systems issues.	\$55,990 to \$117,330	Communication skills, Teamwork, Project management	Business analysis, Business systems analysis, Information Systems	SQL (Structured query language), Microsoft Excel, Cloud computing	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
2263	Inspectors in public and environmental health and occupational health and safety	Investigate health and safety related complaints; inspect restaurants, food processing and industrial establishments, hotels, municipal water systems and other workplaces.	\$52,830 to \$115,000	Communication skills, Teamwork, Leadership	Occupational Health and Safety Act, English language, First aid	Microsoft Word, Microsoft Excel, Microsoft PowerPoint	Attention to detail, Flexibility, Fast-paced Setting	Great Plains College, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
2154	Land surveyors	Conduct legal surveys to establish the location of property boundaries, contours and other natural or human-made features; prepare cross-sectional drawings, official plans, records and documents pertaining to surveys.	\$40,000 to \$135,200	Communication skills, Teamwork, Leadership	English language	Autodesk AutoCAD	Attention to detail	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
2225	Landscape Horticulturist	Grow plants; operate greenhouses, nurseries and garden centres; landscape	\$31,200 to \$74,190	Teamwork, Communication skills, Customer service	English language, Occupational Health and Safety Act, First aid	Chainsaws, Lawn mowers, Chippers	Attention to detail, Flexibility, Fast-paced Setting	Saskatchewan Apprenticeship and Trade Certification Commission ✖
2232	Mechanical engineering technologists and technicians	Provide technical support in mechanical engineering fields, such as development and maintenance of machines, components, tools, heating and ventilating systems, power generation and power conversion plants, manufacturing plants and equipment.	\$52,620 to \$116,480	Teamwork, Communication skills, Organizational skills	English language, 3D design, Occupational Health and Safety Act	Autodesk AutoCAD, Solidworks, Computer aided design CAD software	Attention to detail, Fast-paced Setting, Work under pressure	Lakeland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Southeast College, University of Regina, University of Saskatchewan

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				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
2132	Mechanical engineers	Research, design and develop machinery and systems for heating, ventilating and air conditioning, power generation, transportation, processing and manufacturing.	\$57,990 to \$120,640	Communication skills, Teamwork, Project management	English language, Budgeting, Quality assurance	Solidworks, Autodesk AutoCAD, Computer aided design CAD software	Attention to detail, Fast-paced Setting, Self-starter / Self-motivated	University of Regina, University of Saskatchewan
2143	Mining engineers	Plan and design mines, mine facilities, systems and equipment; plan, organize and supervise the extraction of minerals and ores from underground or surface mines.	\$80,000 to \$167,000	Leadership	n.a.	n.a.	n.a.	University of Regina, University of Saskatchewan
2261	Non-destructive testers and inspection technicians	Operate a variety of testing equipment to detect differences in objects of various compositions and materials.	\$37,440 to \$99,840	Communication skills, Teamwork, Interpersonal skills	English language	n.a.	Attention to detail, Flexibility, Fast-paced Setting	On The Job Training
2173	Software engineers and designers	Research, design, evaluate, integrate and maintain software applications, technical environments, operating systems, embedded software, information warehouses and telecommunications software.	\$41,600 to \$124,030	Communication skills, Teamwork, Leadership	Agile Software Development, English language, Artificial Intelligence (AI)	Cloud computing, Java, Amazon Web Services (AWS)	Fast-paced Setting, Flexibility, Self-starter / Self-motivated	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
2255	Technical occupations in geomatics and meteorology	Geomatics technologists and technicians gather, analyze, interpret and use geospatial information for applications in natural resources, geology, environmental research and land use planning. Meteorological technologists and technicians observe weather and atmospheric conditions, record, interpret, transmit and report on meteorological data, and provide weather information.	\$50,420 to \$101,860	Communication skills, Planning, Teamwork	Information Systems, English language, Quality assurance	Geographic Information Systems GIS, Electronic Medical Record EMR systems and software, Autodesk AutoCAD	Attention to detail, Flexibility	University of Regina, University of Saskatchewan
2153	Urban and land use planners	Develop plans and recommend policies for managing the utilization of land, physical facilities and associated services for urban, rural and remote areas.	\$29,080 to \$94,890	Planning, Communication skills, Teamwork	English language, Budgeting, Forecasting	Geographic Information Systems GIS, Microsoft Excel	n.a.	Lakeland College, University of Regina, University of Saskatchewan
2282	User support technicians	Provide frontline technical support to computer users experiencing difficulties with computer hardware, applications and communications software.	\$37,440 to \$107,990	Customer service, Communication skills, Teamwork	English language, Transmission Control Protocol/Internet Protocol (TCP/IP), Information Technology Infrastructure Library (ITIL)	Microsoft Windows, Linux, Microsoft Active Directory	Technical Support, Attention to detail, Fast-paced Setting	Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
2175	Web designers and developers	Research, design, develop and produce internet and intranet sites.	\$23,820 to \$76,340	Teamwork, Communication skills, Organizational skills	English language, User Interface Design, Agile Software Development	HTML, Cascading Style Sheets (CSS), JavaScript	Attention to detail, Self-starter / Self-motivated, Fast-paced Setting	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
Health								
3213	Animal health technologists and veterinary technicians	Provide technical support to veterinarians by caring for animals and assisting in the diagnosis and treatment of animal health disorders.	\$35,360 to \$72,800	Teamwork, Customer service, Communication skills	English language	Microsoft Excel, Microsoft Word, Ventilators	Flexibility, Fast-paced Setting, Work under pressure	Lakeland College, Saskatchewan Polytechnic
3141	Audiologists and speech-language pathologists	Audiologists diagnose, evaluate and treat hearing disorders. Speech/language pathologists diagnose, evaluate and treat speech, language and voice disorders.	\$48,110 to \$125,720	Communication skills, Teamwork, Interpersonal skills	English language, CPR, First aid	Microsoft Excel, Microsoft Word, Microsoft Outlook	Flexibility, Fast-paced Setting, Attention to detail	University of Saskatchewan (transfer program)
3411	Dental assistants	Assist dentists, dental hygienists, and dental therapists to provide dental care in private dental practices or various community-based settings. You will perform many roles, from chair-side assisting to client education to office reception.	\$47,840 to \$75,920	Teamwork, Communication skills, Time management	English language, Occupational Health and Safety Act, CPR	Dental software, Face shields, Microsoft Excel	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic, University of Saskatchewan
3222	Dental hygienists and dental therapists	As a dental hygienist you will provide dental hygiene treatment and education related to the prevention of oral health diseases and disorders. As a dental therapist you will carry out basic dental treatment related to the prevention and treatment of oral health diseases and disorders.	\$76,960 to \$107,790	Teamwork, Communication skills, Interpersonal skills	English language, CPR, First aid	n.a.	Fast-paced Setting, Attention to detail, Work under pressure	Saskatchewan Polytechnic
3132	Dietitians and nutritionists	Plan, implement and oversee nutrition and food service programs in a variety of settings, including hospitals, extended care facilities, community health centres, food and beverage industry, pharmaceutical industry, educational institutions, government and sports organizations.	\$52,000 to \$86,170	Communication skills, Teamwork, Planning	English language, CPR, Business intelligence	Microsoft Word, Microsoft Excel, Microsoft PowerPoint	Flexibility, Fast-paced Setting, Attention to detail	University of Saskatchewan
3233	Licensed practical nurses	Provide nursing care in acute care, long term care and community settings in an independent and inter-dependent role in collaboration with all members of the healthcare team.	\$60,320 to \$77,250	Communication skills, Teamwork, Interpersonal skills, Problem solving	CPR, English language, First aid	Microsoft Word, Microsoft Excel	Flexibility, Fast-paced Setting, Attention to detail	Carlton Trail College, Cumberland College, Dumont Technical Institute, Great Plains College, North West College, Northlands College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Southeast College
3212	Medical laboratory technicians and pathologists' assistants	Medical laboratory technicians conduct routine medical laboratory tests and set up, clean and maintain medical laboratory equipment. Pathologists' assistants assist at autopsies and examinations of surgical specimens.	\$41,600 to \$95,310	Communication skills, Teamwork, Customer service	Quality assurance, English language, Occupational Health and Safety Act	Electrocardiogram, Microsoft Excel, Microsoft Word	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic, University of Regina
3211	Medical laboratory technologists	Conduct medical laboratory tests, experiments and analysis to assist in diagnosis, treatment and prevention of disease.	\$49,170 to \$93,600	Communication skills, Teamwork, Decision-Making	Quality assurance, English language, Occupational Health and Safety Act	Microsoft Windows, Microsoft Word, JavaScript	Fast-paced Setting, Continuous Improvement, Flexibility	Saskatchewan Polytechnic, University of Regina
3215	Medical radiation technologists	Operate radiographic and radiation therapy equipment to administer treatment and produce images of body structures for use in the diagnosis and treatment of injury and disease.	\$62,400 to \$87,300	Communication skills, Decision-Making, Interpersonal skills	CPR, Information Systems, English language	Magnetic resonance imaging MRI systems, Microsoft Windows	Work under pressure, Attention to detail, Flexibility	Saskatchewan Polytechnic, University of Regina
3413	Nurse aides, orderlies and patient service associates	Assist nurses, hospital staff and physicians in the care of patients.	\$32,910 to \$49,920	Communication skills, Teamwork, Organizational skills	CPR, English language, First aid	Microsoft Active Directory, Mechanical lifts, Microsoft Word	Flexibility, Self-starter / Self-motivated, Attention to detail	Carlton Trail College, Cumberland College, Great Plains College, Lakeland College, North West College, Northlands College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Southeast College, University of Regina

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				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
3011	Nursing co-ordinators and supervisors	Co-ordinate and supervise the activities of registered nurses, registered psychiatric nurses, licensed practical nurses and other nursing personnel in hospitals, clinics, nursing homes and nursing agencies.	\$52,000 to \$111,200	Leadership, Communication skills, Interpersonal skills	CPR, Change management, English language	Microsoft Excel, Microsoft Word, Microsoft Outlook	Flexibility, Fast-paced Setting, Self-starter / Self-motivated	University of Regina, University of Saskatchewan
3143	Occupational therapists	Plan and carry out individually designed activity programs to help patients with physical or mental health problems become more self-reliant.	\$60,010 to \$93,600	Communication skills, Planning, Teamwork	English language, CPR, Business intelligence	Microsoft Word, Microsoft Excel, Microsoft PowerPoint	Flexibility, Fast-paced Setting, Self-starter / Self-motivated	University of Saskatchewan (transfer program)
3231	Opticians	Opticians fit clients with prescription eyeglasses or contact lenses, assist clients in the selection of eyeglass frames, arrange for the production of eyeglasses or contact lenses and mount lenses in eyeglass frames.	\$35,360 to \$80,140	Customer service, Leadership, Communication skills	English language, Key Performance Indicators, Inventory management	IRIS, Microsoft Excel, Microsoft Word	Attention to detail, Fast-paced Setting, Flexibility	On The Job Training
3234	Paramedical occupations	Administer emergency or critical medical care to patients and transport patients via ground or air ambulance.	\$37,440 to \$87,360	Communication skills, Interpersonal skills, Teamwork	CPR, English language, First aid	Microsoft Word, Microsoft Excel	Flexibility, Attention to detail, Fast-paced Setting	Carlton Trail College, Cumberland College, Lakeland College, Parkland College, Saskatchewan Polytechnic
3131	Pharmacists	Community and hospital pharmacists compound and dispense prescribed pharmaceuticals and provide consultative services to both clients and health care providers. Industrial pharmacists participate in the research, development, promotion and manufacture of pharmaceutical products.	\$72,850 to \$145,480	Communication skills, Customer service, Leadership	Inventory management, Financial reporting, English language	Oracle Learning Management, Microsoft Word, Spreadsheet applications	Fast-paced Setting, Attention to detail, Self-starter / Self-motivated	University of Saskatchewan
3142	Physiotherapists	Plan and carry out individually designed physical treatment programs to maintain, improve or restore physical functioning, alleviate pain and prevent physical dysfunction in patients.	\$68,640 to \$99,150	Communication skills, Teamwork, Planning	English language, Budgeting, CPR	Microsoft Excel, Microsoft Word, Charting software	Flexibility, Fast-paced Setting, Self-starter / Self-motivated	University of Saskatchewan
3012	Registered nurses and registered psychiatric nurses	Registered Nurses and Registered Psychiatric Nurses are an integral member of the health care team and advance physical and mental health and well-being for clients. Work in direct patient care, leadership, education, research and quality improvement in a variety of settings such as acute care, community settings and long-term care. Nurses also play an important role in health promotion and health education.	\$72,800 to \$100,880	Communication skills, Leadership, Problem solving	CPR, English language, Business intelligence	Microsoft Word, Microsoft Excel, Electrocardiogram, E-health systems/ records	Flexibility, Fast-paced Setting, Attention to detail	North West College, Parkland College, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
3114	Veterinarians	Prevent, diagnose and treat diseases and disorders in animals and advise clients on animal feeding, hygiene, housing and general care.	\$24,170 to \$131,550	Teamwork, Communication skills, Interpersonal skills	English language	n.a.	Flexibility, Fast-paced Setting, Work under pressure	University of Saskatchewan
Social Science, Education, Law, Government & Religion								
4163	Business development officers and marketing researchers and consultants	Conduct research, develop policies and administer programs to promote investment or tourism in urban and rural areas, or to promote commercial or industrial products and services.	\$40,390 to \$130,000	Communication skills, Teamwork, Data analysis	English language, Business development, Business intelligence	Microsoft Excel, Microsoft PowerPoint, SQL (Structured query language)	Attention to detail, Fast-paced Setting, Flexibility	First Nations University of Canada, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
4021	College and other vocational instructors	Teach applied arts, academic, technical and vocational subjects to students at community colleges, CEGEPs, agricultural colleges, technical and vocational institutes, language schools and other college level schools. Includes trainers employed by private training companies, community agencies and governments.	\$42,810 to \$106,080	Teaching and Training, Communication skills, Teamwork	English language, First aid, CPR	Microsoft Word, Microsoft Excel, Microsoft PowerPoint	Flexibility, Continuous Improvement, Attention to detail	University of Regina, University of Saskatchewan
4422	Correctional service officers	Monitor prisoners and detainees and maintain order in correctional institutions and other places of detention.	\$40,810 to \$85,720	Communication skills, Teamwork, Interpersonal skills	First aid, English language	n.a.	Attention to detail	Gabriel Dumont College, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
4214	Early childhood educators and assistants	Plan creative and interactive programs and facilitate curriculum in support of the holistic development of children, six weeks to 12 years, in early learning and child care environments.	\$23,920 to \$47,050	Teaching and Training, Teamwork, Communication skills	First aid, English language, CPR	n.a.	Flexibility, Attention to detail, Self-starter / Self-motivated	Carlton Trail College, Cumberland College, Dumont Technical Institute, Great Plains College, Lakeland College, North West College, Northlands College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Southeast College, University of Regina
4162	Economists and economic policy researchers and analysts	Conduct research, analyze information, develop models and prepare reports on matters such as finance, fiscal and monetary policy, international trade, agricultural and natural resource commodities, labour and industrial markets.	\$50,170 to \$145,480	Teamwork, Communication skills, Leadership	English language, Risk management, Forecasting	Microsoft Excel, SQL (Structured query language), Microsoft PowerPoint	Attention to detail, Fast-paced Setting, Self-starter / Self-motivated	University of Regina, University of Saskatchewan
4166	Education policy researchers, consultants and program officers	Conduct research, produce reports and administer elementary, secondary and post-secondary education policies and programs.	\$43,740 to \$106,140	Teamwork, Communication skills, Planning	English language, Operations Management, Mandarin language	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Flexibility, Fast-paced Setting, Work under pressure	University of Regina, University of Saskatchewan
4033	Educational counsellors	Advise current and prospective students on educational issues, career planning and personal development; co-ordinate provision of counselling services to students, parents, teachers, faculty and staff.	\$45,590 to \$112,010	Communication skills, Interpersonal skills, Teamwork	English language	n.a.	Self-starter / Self-motivated, Attention to detail, Fast-paced Setting	University of Regina, University of Saskatchewan
4413	Elementary and secondary school teacher assistants (Educational Assistants)	Assist teachers by providing one-on-one support to students with diverse needs using learned guidance and classroom management strategies.	\$33,280 to \$56,140	Communication skills, Teamwork, Interpersonal skills	First aid, English language, CPR	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Flexibility, Self-starter / Self-motivated, Attention to detail	Carlton Trail College, Cumberland College, Dumont Technical Institute, Great Plains College, Lakeland College, Northlands College, North West College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Southeast College, University of Regina, University of Saskatchewan
4032	Elementary school and kindergarten teachers	Teach basic subjects (such as reading, writing and arithmetic) or specialized subjects (such as English or French as a second language) at public or private elementary schools.	\$48,610 to \$100,050	Teaching and Training, Communication skills, Teamwork	English language, First aid, CPR	n.a.	Flexibility, Self-starter / Self-motivated, Attention to detail	First Nations University of Canada, Northern Saskatchewan Indigenous Teacher Education Program (NSITEP), Northlands College, North West College, Parkland College, Saskatchewan Urban Native Education Program (SUNTEP), University of Regina, University of Saskatchewan,

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				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
4153	Family, marriage and other related counsellors	Assist individuals and groups identify, understand and overcome personal problems and achieve personal objectives.	\$40,560 to \$84,570	Communication skills, Teamwork, Planning	English language, First aid, CPR	Microsoft Word, Microsoft Excel, Microsoft Outlook	Flexibility, Work under pressure, Fast-paced Setting	First Nations University of Canada, University of Regina, University of Saskatchewan
4312	Firefighters	Carry out firefighting and fire prevention activities; assist in other emergencies.	\$62,400 to \$107,910	Teamwork, Leadership, Communication skills	First aid, CPR, English language	n.a.	n.a.	Lakeland College, Parkland College, Saskatchewan Indian Institute of Technologies
4165	Health policy researchers, consultants and program officers	Conduct research, produce reports and administer health care policies and programs for government departments and agencies, community agencies, educational and research institutes, professional associations, non-governmental and international organizations.	\$44,990 to \$112,010	Communication skills, Teamwork, Leadership	English language, Budgeting, First aid	Microsoft Excel, Microsoft PowerPoint, Microsoft Word	Flexibility, Fast-paced Setting, Attention to detail	First Nations University of Canada, University of Regina, University of Saskatchewan
4411	Home child care providers	Provide ongoing or short-term child care; assist parents with child care and household duties.	\$23,820 to \$41,600	Organizational skills, Interpersonal skills, Communication skills	English language, First aid, CPR	Baby bottles, Drogues	Flexibility, Self-starter / Self-motivated, Work under pressure	Carlton Trail College, Great Plains College, Lakeland College, North West College, Southeast College
4412	Home support workers, housekeepers and related occupations/ Disability support worker	Home support workers provide personal care and companionship to seniors, persons with disabilities and convalescent clients in their own homes. Housekeepers perform housekeeping and other home management duties in private households and other non-institutional, residential settings.	\$27,040 to \$52,000	Communication skills, Teamwork, Interpersonal skills	English language, First aid, CPR	n.a.	Flexibility, Self-starter / Self-motivated, Work under pressure	Carlton Trail College, Lakeland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic
4112	Lawyers and Quebec notaries	Advise clients on legal matters, plead cases or conduct prosecutions in courts of law, represent clients and draw up legal documents, such as contracts and wills.	\$24,170 to \$190,370	Communication skills, Teamwork, Interpersonal skills	English language, Risk management, Corporate law	Microsoft Word, Microsoft Excel, Microsoft PowerPoint	Flexibility, Fast-paced Setting, Attention to detail	University of Saskatchewan
4161	Natural and applied science policy researchers, consultants and program officers	Conduct research, prepare reports, provide advice and administer programs in areas related to the natural and applied sciences.	\$53,000 to \$109,990	Communication skills, Leadership, Teamwork	English language, Occupational Health and Safety Act, Budgeting	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Flexibility, Attention to detail	University of Regina, University of Saskatchewan
4313	Non-commissioned ranks of the Canadian Forces	Duties may include engaging in drills and other training in preparation for peacekeeping, combat and natural disasters; operating armored vehicles, artillery, hand-held weapons and other military combat equipment and defense systems; policing and protecting Canadian waters, land, airspace and other interests.	\$48,170 to \$97,360	Leadership	n.a.	n.a.	n.a.	Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
4211	Legal Assistant and related occupations	Legal assistants prepare legal documents, maintain records and files and conduct research to assist lawyers or other legal professionals. Notaries public administer oaths, take affidavits, sign legal documents and perform other activities according to the limitations of their appointment.	\$41,600 to \$79,040	Communication skills, Teamwork, Organizational skills	English language, Corporate law, Office administration	Microsoft Word, Microsoft Excel, Microsoft Outlook	Attention to detail, Fast-paced Setting, Self-starter / Self-motivated	Saskatoon Business College, University of Regina
4311	Police officers (except commissioned)	Protect the public, detect and prevent crime, perform other activities directed at maintaining law and order.	\$54,160 to \$114,400	Communication skills, Interpersonal skills, Teamwork	First aid, CPR	n.a.	n.a.	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
4012	Post-secondary teaching and research assistants	Assist with teaching and research activities at universities and colleges.	\$25,000 to \$82,970	Communication skills, Teaching and Training, Teamwork	English language, First aid, Occupational Health and Safety Act	Microsoft Excel, Oracle Learning Management	Flexibility, Attention to detail, Fast-paced Setting	University of Regina, University of Saskatchewan
4155	Probation and parole officers and related occupations	Probation officers monitor the conduct and behaviour of criminal offenders serving probation terms. Parole officers monitor the reintegration of criminal offenders serving the remainder of their sentences while conditionally released into the community on parole.	\$60,320 to \$95,990	Communication skills, Teamwork, Interpersonal skills	First aid, English language, CPR	Microsoft Word, Microsoft Excel, Microsoft Outlook	Flexibility, Self-starter / Self-motivated, Attention to detail	Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
4154	Professional occupations in religion	Conduct religious services, administer the rites of a religious faith or denomination, provide spiritual and moral guidance and perform other functions associated with the practice of a religion.	\$29,760 to \$80,000	Communication skills, Leadership, Interpersonal skills	English language	n.a.	Flexibility, Self-starter / Self-motivated	University of Saskatchewan
4168	Program officers unique to government	Play a role in the administration and operation of government institutions, such as Parliament; participate in activities unique to the operation of government, such as international relations, federal-provincial affairs, elections and tribunals.	\$49,130 to \$121,910	Leadership, Communication skills, Planning	English language, Budgeting	Microsoft Excel	Flexibility	University of Regina, University of Saskatchewan
4151	Psychologists	Diagnose psychological and emotional disorders, counsel clients, provide therapy, research and apply theory relating to behaviour and mental processes.	\$60,420 to \$130,290	Communication skills, Teamwork, Planning	English language, Business intelligence, Office administration	Microsoft Word, Microsoft Excel, Microsoft PowerPoint	Flexibility, Attention to detail, Fast-paced Setting	University of Regina, University of Saskatchewan
4167	Recreation, sports and fitness policy researchers, consultants and program officers	Oversee and administer recreation, sports and physical fitness programs and activities; provide consulting services, conduct research and develop programs related to recreation, sports and physical fitness.	\$43,800 to \$68,790	Communication skills, Leadership, Planning	First aid, English language, CPR	Microsoft Excel, Microsoft Word, Microsoft Outlook	Flexibility, Self-starter / Self-motivated, Fast-paced Setting	University of Regina, University of Saskatchewan
4031	Secondary school teachers	Prepare and teach academic, technical, vocational or specialized subjects at public and private secondary schools.	\$48,610 to \$100,050	Teaching and Training, Communication skills, Teamwork	English language, First aid	n.a.	Flexibility, Attention to detail, Fast-paced Setting	First Nations University of Canada, Northern Saskatchewan Indigenous Teacher Education Program (NSITEP), Parkland College, Saskatchewan Urban Native Teacher Education Program (SUNTEP), University of Regina, University of Saskatchewan,
4212	Social and community service workers/ Youth Care Worker	Administer and implement a variety of social assistance programs and community services; assist clients in dealing with personal and social problems.	\$31,200 to \$68,850	Communication skills, Teamwork, Interpersonal skills	English language, First aid, CPR	Microsoft Word, Microsoft Excel, Microsoft PowerPoint	Flexibility, Self-starter / Self-motivated, Work under pressure	Carlton Trail College, Cumberland College, First Nations University of Canada, Great Plains College, Lakeland College, North West College, Northlands College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan

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				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
4164	Social policy researchers, consultants and program officers	Conduct research, develop policy and administer programs in areas such as consumer affairs, employment, home economics, immigration, law enforcement, corrections, human rights, housing, labour, family services, foreign aid and international development.	\$41,600 to \$106,000	Communication skills, Teamwork, Interpersonal skills	English language, Budgeting, Financial reporting	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Attention to detail, Flexibility, Self-starter / Self-motivated	University of Regina, University of Saskatchewan
4152	Social workers	Help individuals, couples, families, groups, communities and organizations develop the skills and resources they need to enhance social functioning; provide counselling, therapy and referral to other supportive social services.	\$47,840 to \$89,440	Communication skills, Teamwork, Planning	English language, Business intelligence, First aid	Microsoft Word, Microsoft Excel, Microsoft Outlook	Flexibility, Fast-paced Setting, Attention to detail	Cumberland College, First Nations University of Canada, Northlands College, North West College, Parkland College, University of Regina, University of Saskatchewan (transfer program)
4011	University professors and lecturers	Teach courses to undergraduate and graduate students; conduct research at universities and degree-granting colleges.	\$46,680 to \$170,000	Teaching and Training, Communication skills, Leadership	English language, Artificial Intelligence (AI), Budgeting	Microsoft Word, Oracle Learning Management, Cisco	Flexibility, Attention to detail, Self-starter / Self-motivated	University of Regina, University of Saskatchewan
Art, Culture, Recreation & Sport								
5121	Authors and writers	Research and write books, scripts, plays, essays, speeches, manuals, specifications and other non-journalistic articles for publication, broadcast or presentation.	\$36,000 to \$80,890	Writing, Communication skills, Teamwork	English language, Digital marketing, User Interface Design	Microsoft Word, Microsoft Excel, Microsoft PowerPoint	Attention to detail, Flexibility, Fast-paced Setting	First Nations University of Canada, St. Peter's College, University of Regina, University of Saskatchewan
5241	Graphic designers and illustrators	Create designs, illustrations, layouts and visual images to effectively communicate information for publications, advertising, films, posters and signs.	\$31,200 to \$60,610	Teamwork, Communication skills, Interpersonal skills	English language, Graphic design, User Interface Design	Adobe Photoshop, Adobe Illustrator, Adobe Creative Suite	Attention to detail, Fast-paced Setting, Self-starter / Self-motivated	Saskatchewan Polytechnic, Saskatoon Business College, University of Regina, University of Saskatchewan
5123	Journalists	Research, investigate, interpret and communicate news and public affairs through newspapers, television, radio and other media.	\$30,990 to \$97,760	Teamwork, Writing, Communication skills	English language, Video editing, Video production	Adobe Photoshop, WordPress, Microsoft Word	Flexibility, Fast-paced Setting, Attention to detail	First Nations University of Canada, University of Regina, University of Saskatchewan
5111	Librarians	Develop, organize and maintain library collections and provide advisory services for users.	\$24,960 to \$89,000	Communication skills, Teamwork, Interpersonal skills	English language	Microsoft Excel, Microsoft Word	Flexibility, Self-starter / Self-motivated	University of Saskatchewan (transfer program)
5211	Library and public archive technicians	Assist users in accessing library or archive resources, assist in describing new acquisitions, participate in archive processing and conduct reference searches.	\$28,310 to \$72,800	Communication skills, Interpersonal skills, Organizational skills	Communication skills, Interpersonal skills, Organizational skills	Microsoft Excel, Microsoft Word	Attention to detail	Saskatchewan Polytechnic
5254	Program leaders and instructors in recreation, sport and fitness	Lead and instruct groups and individuals in recreational, sports, fitness or athletic programs at community centres, fitness clubs, resorts, health care facilities, retirement homes, correctional institutions and other establishments.	\$24,440 to \$52,000	Teaching and Training, Leadership, Communication skills	First aid, CPR, English language	Microsoft Excel, Microsoft Word	Flexibility, Self-starter / Self-motivated, Attention to detail	University of Regina, University of Saskatchewan
Sales & Service								
6313	Accommodation, travel, tourism and related services supervisors	Supervise and co-ordinate the activities of hotel accommodation service clerks, casino workers, reservation clerks and other travel and accommodations workers.	\$29,120 to \$71,760	Teamwork, Communication skills, Customer service	English language	Microsoft Excel	Attention to detail, Flexibility, Self-starter / Self-motivated	Saskatchewan Indian Institute of Technologies, University of Regina
6332	Bakers	Prepare breads, rolls, muffins, pies, pastries, cakes and cookies in retail and wholesale bakeries and dining establishments.	\$24,960 to \$46,800	Teamwork, Customer service, Communication skills	English language, Occupational Health and Safety Act, First aid	Protective gloves, Protective masks	Fast-paced Setting, Attention to detail, Flexibility	North West College, Saskatchewan Polytechnic, Saskatchewan Tourism Education Council
6512	Bartenders	Mix and serve alcoholic and non-alcoholic beverages in restaurants, hotels, bars, taverns, private clubs, banquet halls and other licensed establishments.	\$23,820 to \$41,600	Customer service, Teamwork, Communication skills	English language, Occupational Health and Safety Act, Business intelligence	Point of sale POS systems and software	Fast-paced Setting, Flexibility, Work under pressure	Saskatchewan Tourism Education Council
6331	Butchers, meat cutters and fishmongers - retail and wholesale	Includes carcass breaking, primal cuts, sub-primal cuts, counter-ready cuts, packaging and labelling, and the merchandizing of meat and poultry.	\$27,040 to \$50,980	Customer service, Teamwork, Communication skills	English language, Occupational Health and Safety Act	n.a.	Fast-paced Setting, Attention to detail, Flexibility	North West College, Saskatchewan Apprenticeship and Trade Certification Commission ✖
6611	Cashiers	Operate cash registers, optical price scanners, computers or other equipment to record and accept payment for the purchase of goods, services and admissions.	\$23,820 to \$37,440	Customer service, Teamwork, Communication skills	English language, Occupational Health and Safety Act, Budgeting	Point of sale POS systems and software, Computer terminals, Balance scales	Fast-paced Setting, Flexibility, Attention to detail	On The Job Training
6533	Casino occupations	Operate gaming tables, assist patrons using slot machines, accept keno wagers, pay out winning jackpots and collect losing bets.	\$33,280 to \$45,760	Teamwork	English language	n.a.	Fast-paced Setting, Flexibility	On The Job Training
6321	Chefs	Plan and direct food preparation and cooking activities; prepare and cook meals and specialty foods in restaurants, hotels, resorts, health care institutions, food commissaries, clubs and similar establishments.	\$27,040 to \$63,380	Leadership, Teamwork, Communication skills	English language, Occupational Health and Safety Act, Budgeting	Microsoft Excel, Microsoft Word, Microsoft Outlook	Fast-paced Setting, Flexibility, Attention to detail	Many Chefs are graduates of Cooking and Culinary programs. Typically, the title of Chef is earned after several years of experience in the Food Service Industry.
6315	Cleaning supervisors	Supervise and co-ordinate the activities of Light Duty Cleaners (6731), Specialized Cleaners (6732), and Janitors, Caretakers and Building Superintendents (6733).	\$29,950 to \$62,400	Communication skills, Customer service, Interpersonal skills	English language, Budgeting, Occupational Health and Safety Act	Microsoft Excel, Microsoft Word	Flexibility, Fast-paced Setting, Work under pressure	Saskatchewan Tourism Education Council
6322	Cooks	Prepare and cook a wide variety of foods, cut meats and learn basic baking and pastry cooking methods.	\$23,820 to \$44,030	Teamwork, Organizational skills, Communication skills	English language, Occupational Health and Safety Act, First aid	n.a.	Fast-paced Setting, Attention to detail, Work under pressure	Carlton Trail College, North West College, Northlands College, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic, Saskatchewan Tourism Education Council, Southeast College ✖

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✖ Job May Require Apprenticeship Training

NOC CODE	JOB TITLE	JOB DESCRIPTION	PREVAILING WAGE RANGE, ANNUAL ESTIMATES	MOST COMMON WORK REQUIREMENTS				TRAINING AND EDUCATION ROUTES
				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
6314	Customer and information services supervisors	Supervise and co-ordinate the activities of Customer Service Representatives - Financial Institutions (6551) and Other Customer and Information Services Representatives (6552).	\$33,800 to \$88,400	Customer service, Leadership, Communication skills	English language	Microsoft Excel	Attention to detail, Fast-paced Setting, Self-starter / Self-motivated	Great Plains College, University of Regina
6551	Customer services representatives - financial institutions	Process financial transactions and provide information on products and services to customers in banks, trust companies, credit unions and similar financial institutions.	\$31,200 to \$53,330	Customer service, Teamwork, Communication skills	English language, Information Systems, Risk management	Balance scales, Microsoft Excel, Microsoft Windows	Fast-paced Setting, Flexibility, Attention to detail	Great Plains College, University of Regina
6741	Dry cleaning, laundry and related occupations	Clean garments and other articles using dry cleaning or laundry machines. Check finished garments and other articles to ensure required standards are met, and assemble and bag finished garments and other articles. Iron, press or otherwise finish garments and other articles.	\$24,960 to \$39,520	Teamwork, Communication skills, Customer service	English language, Occupational Health and Safety Act, Business intelligence	Washing machines, Forklifts, Power tools	Attention to detail, Fast-paced Setting, Flexibility	On The Job Training
6562	Estheticians, electrologists and related occupations	Cosmeticians, electrologists, estheticians, manicurists, pedicurists and tattoo artists provide facial and body treatments.	\$23,820 to \$46,010	Customer service, Communication skills, Teamwork	English language, Occupational Health and Safety Act	n.a.	Flexibility, Attention to detail, Sales	Lakeland College, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic, Southeast College, Private schools ✖
6235	Financial sales representatives	Sell basic deposit, investment and loan products and services to individual and business customers of banks, credit unions or other financial institutions.	\$33,010 to \$83,200	Planning, Communication skills, Teamwork	Business development, Risk management, English language	Microsoft Excel, Microsoft Word, Microsoft Outlook	Sales, Self-starter / Self-motivated, Fast-paced Setting	Carlton Trail College, Cumberland College, Great Plains College, Lakeland College, North West College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College, University of Regina, University of Saskatchewan
6513	Food and beverage person	Serve food and beverages; prepare alcoholic and non-alcoholic beverages.	\$23,820 to \$41,600	Customer service, Teamwork, Communication skills	English language, Occupational Health and Safety Act, First aid	Point of sale POS systems and software	Fast-paced Setting, Flexibility, Work under pressure	North West College, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic, Saskatchewan Tourism Education Council ✖
6711	Food service attendants, kitchen helpers and related support occupations	Food Service attendants work to meet the demands of busy and diverse food service operations. You may be required to answer phones, handle food, handle money, pour alcoholic drinks, pour non-alcoholic drinks.	\$23,820 to \$40,540	Teamwork, Customer service, Communication skills	English language, Occupational Health and Safety Act, Material Safety Data Sheets (MSDS)	Disposal units, Point of sale POS systems and software, Saucepans	Fast-paced Setting, Flexibility, Work under pressure	Saskatchewan Tourism Education Council
6311	Food service supervisors	Food service supervisors supervise, direct and co-ordinate the activities of workers who prepare, portion and serve food. They are employed by hospitals and other health care establishments and by cafeterias, catering companies and other food service establishments.	\$23,820 to \$54,500	Teamwork, Customer service, Interpersonal skills	English language, Budgeting, Occupational Health and Safety Act	Microsoft Excel, Microsoft Word	Fast-paced Setting, Flexibility, Work under pressure	Saskatchewan Tourism Education Council
6341	Hairstylists	Design hair by shampooing, cutting, styling and chemical alteration. Additionally, they perform related skills in retail and customer service.	\$23,820 to \$54,000	Customer service, Teamwork, Interpersonal skills	English language, Office administration	Clipper, Shears	Flexibility, Fast-paced Setting, Attention to detail	Saskatchewan Apprenticeship and Trade Certification Commission, Lakeland College, North West College, Private Schools, Saskatchewan Polytechnic, Southeast College ✖
6525	Guest services representative	Promote accommodation products and services, make room reservations, provide information to guests and receive payment for services.	\$23,820 to \$33,800	Customer service, Communication skills, Teamwork	English language, Accounting, Occupational Health and Safety Act	Microsoft Excel, Word processing software, Microsoft Word	Flexibility, Attention to detail, Fast-paced Setting	Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Saskatchewan Tourism Education Council ✖
6231	Insurance agents and brokers	Sell automobile, fire, life, property, marine and other types of insurance to businesses and individuals.	\$34,440 to \$83,200	Customer service, Communication skills, Teamwork	English language, Risk management, Business development	Microsoft Excel, Microsoft Word, Microsoft Outlook	Sales, Underwriting, Attention to detail	Lakeland College, Saskatchewan Polytechnic, University of Regina, University of Saskatchewan
6733	Janitors, caretakers and building superintendents	Clean and maintain commercial, institutional and residential buildings and surrounding grounds. Building superintendents may be responsible for the operation of the establishment and may supervise other workers.	\$24,000 to \$57,990	Communication skills, Teamwork, Customer service	English language, Occupational Health and Safety Act, First aid	HVAC, Industrial vacuum cleaners, Power tools	Self-starter / Self-motivated, Attention to detail, Flexibility	On The Job Training
6731	Light duty cleaners	Clean lobbies, hallways, offices and rooms in hotels, resorts, hospitals, schools, office buildings and private residences.	\$23,820 to \$45,760	Teamwork, Communication skills, Customer service	English language, Occupational Health and Safety Act, Business intelligence	n.a.	Attention to detail, Flexibility, Fast-paced Setting	Saskatchewan Indian Institute of Technologies
6511	Maitres d'hôtel and hosts/ hostesses	Greet and escort patrons to tables; supervise and co-ordinate the activities of food and beverage servers.	\$23,820 to \$43,680	Customer service, Communication skills, Teamwork	English language, Occupational Health and Safety Act	Point of sale POS systems and software	Flexibility, Fast-paced Setting, Attention to detail	On The Job Training
6722	Operators and attendants in amusement, recreation and sport	Assist patrons, collect tickets and supervise use of recreational and sports equipment at amusement parks, exhibitions, carnivals, arenas, billiard parlours, bowling alleys, golf courses, ski centres, tennis clubs, campgrounds and other recreational and sports facilities.	\$23,820 to \$49,590	Customer service, Communication skills, Teamwork	English language, First aid, CPR	Microsoft Excel, Microsoft Word	Flexibility, Fast-paced Setting, Attention to detail	On The Job Training
6563	Pet groomers and animal care workers	Feed, handle, train and groom animals; assist veterinarians, animal health technologists and animal breeders.	\$23,820 to \$37,440	Teamwork, Customer service, Communication skills	English language, Occupational Health and Safety Act, First aid	Microsoft Excel, Microsoft Word, Microsoft Outlook	Flexibility, Attention to detail, Fast-paced Setting	Lakeland College, Saskatchewan Polytechnic
6232	Real estate agents and salespersons	Act as an agent for the sale or purchase of houses, apartments, commercial buildings, land and other real estate. The Saskatchewan Real Estate Commission must license you to work in the province.	\$24,170 to \$116,250	Communication skills, Teamwork, Customer service	Lead generation, English language, Office administration	Customer relationship management CRM software, Microsoft Excel, Microsoft Word	Sales, Self-starter / Self-motivated, Flexibility	Saskatchewan Polytechnic, Saskatoon Business College, University of Regina, University of Saskatchewan
6222	Retail and wholesale buyers	Buy merchandise for resale by retail or wholesale establishments. Buyers are usually responsible for merchandising operations of retail or wholesale establishments.	\$26,000 to \$78,560	Customer service, Communication skills, Teamwork	English language, Inventory management, Product management	Microsoft Excel, Microsoft Outlook, Pallet jacks	Flexibility, Attention to detail, Fast-paced Setting	University of Regina, University of Saskatchewan
6211	Retail sales supervisors	Supervise and co-ordinate the activities of Retail Salespersons (6421), Cashiers (6611), Store Shelf Stockers, Clerks and Order Fillers (6622) and Other Sales Related Occupations (6623).	\$27,040 to \$66,520	Customer service, Organizational skills, Teamwork	English language, Occupational Health and Safety Act, Visual merchandising	Point of sale POS systems and software, Microsoft Excel, Microsoft Word	Sales, Fast-paced Setting, Flexibility	Great Plains College, Saskatchewan Tourism Education Council, University of Regina, University of Saskatchewan

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				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
6421	Retail salespersons	Sell or rent a range of goods and services in stores and other retail and wholesale businesses.	\$23,820 to \$52,000	Customer service, Teamwork, Communication skills	English language, Occupational Health and Safety Act, Business development	Point of sale POS systems and software, Microsoft Excel, Microsoft Word	Sales, Flexibility, Fast-paced Setting	Cumberland College, Great Plains College, Lakeland College, Parkland College, Saskatchewan Polytechnic, Saskatchewan Tourism Education Council, Southeast College
6411	Sales and account representatives - wholesale trade (non-technical)	Sell non-technical goods and services (such as petroleum, food, transportation) to wholesale, commercial, industrial and professional clients.	\$36,190 to \$92,080	Customer service, Communication skills, Teamwork	English language, Business development, Business-to-Business (B2B)	Customer relationship management CRM software, Microsoft Excel, Microsoft Word	Sales, Flexibility, Fast-paced Setting	Cumberland College, Great Plains College, Lakeland College, North West College, Parkland College, Saskatchewan Polytechnic, Saskatoon Business College, Southeast College, University of Regina
6541	Security guards and related security service occupations	Guard property against theft and vandalism, control access to establishments, maintain order and enforce regulations at public events and within establishments.	\$27,040 to \$57,410	Customer service, Communication skills, Teamwork	First aid, English language, CPR	Closed circuit television CCTV systems, Microsoft Word, Microsoft Excel	Flexibility, Attention to detail, Fast-paced Setting	Carlton Trail College, Parkland College, Saskatchewan Polytechnic
6621	Service station attendants	Sell fuel and other automotive products, perform services on motor vehicles, such as fuelling, cleaning, lubricating and minor repairs. Marina attendants sell fuel, rent boats and equipment and maintain marina facilities.	\$23,820 to \$33,780	Customer service, Communication skills, Teamwork	English language, Occupational Health and Safety Act	Fuel pumps	Fast-paced Setting, Flexibility, Cash handling	On The Job Training
6732	Specialized cleaners	Clean and refurbish building exteriors, carpets, chimneys, industrial equipment, ventilation systems, windows and other surfaces, using specialized equipment and techniques.	\$24,960 to \$56,160	Teamwork, Customer service, Communication skills	English language	Pressure cleaners, Power tools, Steam cleaning equipment	Attention to detail, Fast-paced Setting, Flexibility	On The Job Training
6622	Store shelf stockers, clerks and order fillers	Pack customer purchases, price items, stock shelves with merchandise and fill orders in retail establishments and warehouses.	\$23,820 to \$42,740	Customer service, Teamwork, Communication skills	Occupational Health and Safety Act, English language, Inventory management	Forklifts, SAP, Point of sale POS systems and software	Fast-paced Setting, Flexibility, Attention to detail	On The Job Training
6342	Tailors, dressmakers, furriers and milliners	Make, alter and repair tailored clothing, dresses, coats and other made-to-measure garments and hats. Alterationists fit, alter and repair garments.	\$24,960 to \$49,920	Teamwork, Customer service, Communication skills	English language	Sewing machines, Velvet	Attention to detail, Flexibility, Self-starter / Self-motivated	On The Job Training
6221	Technical sales specialists - wholesale trade	Technical sales specialists, wholesale trade, sell a range of technical goods and services, such as scientific, agricultural and industrial products, electricity, telecommunications services and computer services.	\$31,820 to \$101,340	Communication skills, Customer service, Teamwork	English language, Business development, Product management	Microsoft Excel, Microsoft Word, Microsoft PowerPoint	Sales, Attention to detail, Fast-paced Setting	Lakeland College, University of Regina, University of Saskatchewan
Trades, Transport & Equipment Operation								
7315	Aircraft mechanics and aircraft inspectors	Your job will be to repair and inspect all types of aircraft and avionic systems.	\$36,000 to \$95,680	Teamwork, Communication skills, Troubleshooting	English language	n.a.	Attention to detail, Self-starter / Self-motivated, Flexibility	Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Indian Institute of Technologies ❌
7321	Automotive service technicians, truck and transport mechanics and mechanical repairers	Use diagnostic, computer and mechanical skills to service and repair automobiles, light trucks and buses.	\$33,280 to \$82,580	Teamwork, Customer service, Communication skills	English language, Occupational Health and Safety Act, First aid	Diesel engines and motors, HVAC, Power tools	Attention to detail, Fast-paced Setting, Flexibility	Lakeland College, North West College, Parkland College, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic ❌
7234	Boilermakers	Make, assemble and repair dust, gas, steam, oil, water or other liquid-tight containers, structures and equipment.	\$81,120 to \$97,120	Teamwork, Communication skills, Interpersonal skills	English language, Occupational Health and Safety Act, Quality assurance	Welding equipment, Soldering equipment and machines, Shears	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Apprenticeship and Trade Certification Commission ❌
7281	Bricklayers	Lay concrete block, brick or pre-cut stone to build or repair various structures.	\$54,080 to \$88,280	Teamwork, Customer service, Interpersonal skills	English language	Power tools, Scaffolding, Swing stages	Flexibility	Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic ❌
7512	Bus drivers, subway operators and other transit operators	Drive buses or operate streetcars, subway trains and light rail transit vehicles to transport passengers on established routes.	\$27,040 to \$56,950	Customer service, Communication skills, Teamwork	English language, Occupational Health and Safety Act, First aid	n.a.	Flexibility, Attention to detail, Fast-paced Setting	On The Job Training
7272	Cabinetmakers	Construct, repair, finish and install cabinets, furniture, bedroom suites and architectural millwork, such as custom shelving components, paneling and interior trims	\$31,200 to \$71,760	Teamwork, Organizational skills, Interpersonal skills	English language, Occupational Health and Safety Act	Computer aided design and drafting CADD software, Power saws, Shaping machines	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Apprenticeship and Trade Certification Commission ❌
7271	Carpenters/ Scaffolders	Construct, renovate and repair buildings and structures made of wood and other materials. Scaffolders lay out, assemble, maintain and dismantle scaffolds, bleachers, and stages. Framers construct and erect floor, wall and roof framing and install exterior doors and windows.	\$37,810 to \$73,840	Teamwork, Communication skills, Customer service	English language, Occupational Health and Safety Act, First aid	Power tools, Scaffolding, Forklifts	Flexibility, Attention to detail, Fast-paced Setting	Cumberland College, Lakeland College, Northlands College, North West College, Prairie Arctic Trades Training Centre, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Carpenter Joint Training Committee, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic ❌
7282	Concrete finishers	Smooth and finish freshly poured concrete; apply curing or surface treatments; install, maintain and restore various masonry structures, such as foundations, floors, ceilings, sidewalks, roads, patios and highrise buildings.	\$41,600 to \$68,640	Teamwork, Customer service, Communication skills	English language, Occupational Health and Safety Act, First aid	Power tools, Scaffolding, Swing stages	Attention to detail, Flexibility, Fast-paced Setting	On The Job Training
7311	Industrial mechanic (millwright)	Install, maintain and repair machinery in factories, mines and production facilities.	\$41,600 to \$105,890	Troubleshooting, Teamwork, Communication skills	English language, Occupational Health and Safety Act, Current Good Manufacturing Practice (GMP/cGMP)	Power tools, Conveyor systems, Lathe machines	Attention to detail, Work under pressure, Flexibility	Cumberland College, North West College, Parkland College, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic, Southeast College ❌
7611	Construction craft labourers	Prepares, cleans up construction sites, moves earth, places concrete structures and municipal lines	\$31,200 to \$62,400	Teamwork, Interpersonal skills, Customer service	English language, First aid, Occupational Health and Safety Act	Scaffolding, Power tools, Circular saws	Fast-paced Setting, Flexibility, Attention to detail	Parkland College, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic ❌

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7371	Mobile and Tower Crane operators	Operate various types of hoisting equipment to move, place and position items.	\$52,000 to \$87,360	Teamwork, Communication skills, Customer service	English language, First aid, Occupational Health and Safety Act	Tower cranes, Forklifts, Overhead cranes	Attention to detail, Work under pressure, Flexibility	Parkland College, Saskatchewan Apprenticeship and Trade Certification Commission, Western Trade Training Institute ❌
7514	Delivery and courier service drivers	Drive automobiles, vans and light trucks to pick up and deliver products. May require Class 1A or Class 3A driver's license.	\$23,820 to \$60,320	Customer service, Teamwork, Communication skills	English language, Occupational Health and Safety Act, Business intelligence	Forklifts	Flexibility, Fast-paced Setting, Attention to detail	Carlton Trail College, Cumberland College, Lakeland College, Southeast College
7244	Powerline Technician	Construct and maintain overhead and underground power lines and related equipment.	\$41,600 to \$96,350	Teamwork, Communication skills, Troubleshooting	Occupational Health and Safety Act, English language	n.a.	Flexibility, Continuous Improvement	Northlands College, Saskatchewan Apprenticeship and Trade Certification Commission, Southeast College ❌
7241	Construction electricians	Install, repair, test and maintain wiring, controls, motors and other electrical devices in both the industrial and construction sectors.	\$37,440 to \$92,040	Troubleshooting, Teamwork, Communication skills	English language, Occupational Health and Safety Act, First aid	HVAC, Generators, Power tools	Attention to detail, Fast-paced Setting, Self-starter / Self-motivated	Carlton Trail College, Cumberland College, Great Plains College, Lakeland College, North West College, Northlands College, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Southeast College ❌
7292	Glaziers	Cut, install and replace glass in residential, commercial and industrial buildings, on exterior building walls, in furniture and in other products.	\$34,840 to \$58,240	Teamwork, Customer service, Communication skills	English language, Occupational Health and Safety Act	Scaffolding, Hoist equipment and devices, Swing stages	Attention to detail, Flexibility, Fast-paced Setting	Saskatchewan Apprenticeship and Trade Certification Commission ❌
7521	Heavy equipment operators (except crane)	Operate heavy equipment used in the construction and maintenance of roads, bridges, pipelines and buildings, as well as in mining, manufacturing, construction and material handling work.	\$41,600 to \$74,880	Teamwork, Communication skills, Leadership	English language, Occupational Health and Safety Act, Material Safety Data Sheets (MSDS)	Excavator, Bobcats, Forklifts	Attention to detail, Fast-paced Setting, Flexibility	Carlton Trail College, Cumberland College, Dumont Technical Institute, Great Plains College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Southeast College
7312	Heavy-duty equipment technicians, Agricultural equipment technicians	Repair, overhaul and maintain mobile heavy-duty equipment used in construction, forestry, mining, material handling, landscaping, land clearing, farming and similar activities.	\$44,620 to \$93,600	Troubleshooting, Teamwork, Customer service	English language	Diesel engines and motors, Lift trucks, Generators	Attention to detail, Flexibility	Dumont Technical Institute, Lakeland College, Mechanical Trades, North West College, Parkland College, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic, Southeast College ❌
7242	Industrial electricians	Install, maintain, troubleshoot and repair industrial electrical equipment and associated electrical and electronic controls.	\$59,280 to \$105,160	Troubleshooting, Teamwork, Communication skills	English language, Occupational Health and Safety Act	Generators, Programmable logic controllers PLC	Attention to detail, Fast-paced Setting, Flexibility	Carlton Trail College, Cumberland College, Great Plains College, Lakeland College, North West College, Saskatchewan Polytechnic, Southeast College
7293	Insulators (Heat and Frost)	Maintain and apply thermal insulation to commercial and industrial structures and equipment.	\$43,680 to \$87,300	Teamwork, Communication skills, Customer service	English language	Power tools, Scaffolding, Hoist equipment and devices	Flexibility	Saskatchewan Apprenticeship and Trade Certification Commission, Heat and Frost Insulators Training Committee ❌
7236	Ironworkers (Reinforcing or Structural/Ornamental)	Fabricate, weld and install rebar and materials used in reinforcing concrete (reinforcing). Fabricate, weld, cut, erect/dismantle structural steel and miscellaneous metal work; erect and place pre-cast concrete; perform rigging and place machinery (structural/ornamental).	\$52,000 to \$88,670	Teamwork, Organizational skills, Interpersonal skills	English language	Scaffolding, Hoist equipment and devices, Forklifts	Attention to detail, Fast-paced Setting	Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic ❌
7231	Machinists and machining and tooling inspectors	Machinists operate machine tools that cut or grind metal, plastic and other materials. Machining and tooling inspectors inspect machined parts and tooling in order to maintain quality control standards.	\$37,440 to \$85,010	Teamwork, Communication skills, Interpersonal skills	English language, Occupational Health and Safety Act, Blueprint Reading	CNC Machining, Lathe machines, Micrometers	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic ❌
7452	Material handlers	Move and load materials (by hand or using material handling equipment) for transportation, storage and moving companies, manufacturing and processing companies, and retail and wholesale warehouses. You will be prepared for entry level positions as shippers or receivers in warehouses or parts departments.	\$28,000 to \$58,430	Teamwork, Communication skills, Customer service	English language, Occupational Health and Safety Act, Inventory management	Forklifts, Lift trucks, Power tools	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic
7322	Motor vehicle body repairers	Service and refinish motor vehicle bodies and frames.	\$37,440 to \$79,040	Teamwork, Customer service, Communication skills	English language	Soldering equipment and machines, Air grinders, Welding equipment	Attention to detail, Fast-paced Setting, Self-starter / Self-motivated	Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic ❌
7294	Painters and decorators (except interior decorators)	Apply paint, varnish and wallpaper to interior and exterior building surfaces, as well as other fittings and furnishings.	\$33,280 to \$63,730	Teamwork, Customer service, Interpersonal skills	English language, First aid, Occupational Health and Safety Act	Scaffolding, Swing stages, Airless spray equipment	Attention to detail, Flexibility, Self-starter / Self-motivated	Saskatchewan Apprenticeship and Trade Certification Commission ❌
7284	Lather (Interior Systems Mechanic)	Lay out, install, apply, finish and fabricate metal stud systems, thermal insulations, gypsum board and related products and specialized ceilings.	\$37,440 to \$66,560	Teamwork, Customer service, Communication skills	English language, Occupational Health and Safety Act	Scaffolding, Swing stages, Power tools	Work under pressure, Flexibility, Attention to detail	Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Indian Institute of Technologies ❌
7251	Plumbers	Install and maintain water and sewage systems in residential, commercial and industrial buildings; you may be licensed as a gasfitter.	\$37,440 to \$81,120	Teamwork, Communication skills, Customer service	English language, Occupational Health and Safety Act, First aid	Pressure gauges, Water pressure gauges, Welding equipment	Work under pressure, Flexibility, Attention to detail	North West College, Northlands College, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic ❌

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				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
7621	Public works and maintenance labourers	Perform a variety of labour activities to maintain sidewalks, streets, roads and similar areas for public works departments or private contractors.	\$32,240 to \$57,990	Teamwork, Communication skills, Leadership	English language, Occupational Health and Safety Act, Current Good Manufacturing Practice (GMP/cGMP)	Lawn mowers	Flexibility, Attention to detail, Fast-paced Setting	On The Job Training
7522	Public works maintenance equipment operators and related workers	Operate vehicles and equipment to maintain streets, highways and sewer systems; operate trucks to collect garbage and recyclable materials. Includes workers who clear vegetation close to power lines, inspect the condition of utility poles and locate underground utility lines and pipes.	\$37,340 to \$60,320	Teamwork, Communication skills, Leadership	English language, Occupational Health and Safety Act, First aid	Excavator, Snow removal equipment, Forklifts	Attention to detail, Flexibility, Self-starter / Self-motivated	On The Job Training
7622	Railway and motor transport labourers	Perform a variety of tasks to assist track maintenance workers, railway yard workers or motor transport operators.	\$31,200 to \$62,250	Teamwork, Customer service, Communication skills	English language, Occupational Health and Safety Act, Supply chain management	Forklifts	Flexibility, Fast-paced Setting, Self-starter / Self-motivated	On The Job Training
7361	Railway and yard locomotive engineers	Operate railway locomotives to transport passengers and freight; operate locomotives within railway and industrial yards.	\$35,570 to \$112,010	Teamwork, Communication skills, Decision-Making	n.a.	Track switches, Uncoupling levers	Flexibility	On The Job Training
7362	Railway conductors and brakemen/ women	Conductors co-ordinate and supervise the activities of passenger and freight train crew members. Brakemen check train brakes and other systems/ equipment and assist railway conductors with activities enroute.	\$39,520 to \$95,990	Teamwork, Communication skills, Decision-Making	n.a.	Track switches, Uncoupling levers	Flexibility	On The Job Training
7531	Railway yard and track maintenance workers	Yard workers regulate yard traffic, couple and uncouple trains and perform related yard activities. Track maintenance workers operate machines and equipment to lay, maintain and repair railway tracks.	\$48,510 to \$72,800	Teamwork, Customer service, Communication skills	English language, Occupational Health and Safety Act	Forklifts	Fast-paced Setting, Attention to detail, Flexibility	On The Job Training
7384	Recreation Vehicle Service Technician	Service and overhaul motor homes, travel trailers, van conversions and licensed towables	\$28,080 to \$83,200	Teamwork, Communication skills, Customer service	English language, First aid, Occupational Health and Safety Act	Power tools, Lift trucks, Scaffolding	Attention to detail, Fast-paced Setting, Work under pressure	Saskatchewan Apprenticeship and Trade Certification Commission ✖
7313	Refrigeration and air conditioning mechanics	Install and maintain primary and secondary refrigeration and cooling systems in commercial and industrial settings. You may be licensed as a gasfitter.	\$41,600 to \$110,260	Customer service, Teamwork, Troubleshooting	English language, Occupational Health and Safety Act, First aid	HVAC, Air conditioning systems, Refrigeration systems	Attention to detail, Self-starter / Self-motivated, Flexibility	Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic ✖
7441	Residential and commercial installers and servicers	Install and service a wide variety of interior and exterior prefabricated products, such as windows, doors, electrical appliances, water heaters, fences, play structures and septic and irrigation systems at residential, commercial or institutional properties.	\$36,400 to \$70,720	Teamwork, Customer service, Communication skills	English language, First aid, Occupational Health and Safety Act	Power tools, Scaffolding, HVAC	Attention to detail, Fast-paced Setting, Flexibility	On The Job Training
7291	Roofers	Install and maintain various types of roofs using a variety of covering materials.	\$37,440 to \$65,540	Teamwork, Communication skills, Customer service	English language, Occupational Health and Safety Act, First aid	Power tools, Scaffolding, HRM Direct	Fast-paced Setting, Work under pressure, Flexibility	Saskatchewan Apprenticeship and Trade Certification Commission ✖
7233	Sheet metal workers	Use ten-gauge or lighter metal to make and repair products and building claddings.	\$41,020 to \$88,050	Teamwork, Communication skills, Interpersonal skills	English language, Occupational Health and Safety Act	HVAC, Power tools, Rigging equipment	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic ✖
7252	Steamfitters, pipefitters and sprinkler fitters	Steamfitters and pipefitters install and repair low/high pressure piping systems and their components, including heating and processing applications. They may be licensed as gasfitters. Sprinkler fitters install, test and repair fixed fire suppression systems.	\$54,350 to \$93,700	Teamwork, Communication skills, Leadership	English language, Occupational Health and Safety Act, Budgeting	Power tools, Welding equipment	Attention to detail, Fast-paced Setting, Flexibility	North West College, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic ✖
7235	Metal Fabricator (Fitter)	Design, fabricate, cut and assemble structural steel, plate and miscellaneous metals.	\$37,860 to \$77,480	Teamwork, Communication skills, Decision-Making	English language, Occupational Health and Safety Act	Forklifts, Shears, Power tools	Attention to detail, Fast-paced Setting, Self-starter / Self-motivated	Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic ✖
7513	Taxi and limousine drivers and chauffeurs	Taxi and limousine drivers transport passengers for taxi and transportation companies; chauffeurs transport individuals for businesses, governments and private families.	\$23,820 to \$52,000	Customer service, Communication skills, Interpersonal skills	English language	n.a.	Flexibility, Attention to detail, Fast-paced Setting	On The Job Training
7246	Telecommunications installation and repair workers	Install and maintain telephones, telephone switching and other telecommunications equipment.	\$37,440 to \$80,560	Teamwork, Customer service, Communication skills	English language	Power tools	Attention to detail, Fast-paced Setting, Self-starter / Self-motivated	Saskatchewan Polytechnic
7511	Transport truck drivers	Operate heavy trucks to transport goods and materials over urban, interurban, provincial and international routes.	\$34,780 to \$72,800	Teamwork, Customer service, Communication skills	English language, Occupational Health and Safety Act, Business intelligence	Global positioning system GPS software, Navigation equipment, Forklifts	Attention to detail, Flexibility, Fast-paced Setting	Carlton Trail College, Cumberland College, Lakeland College
7442	Waterworks and gas maintenance workers	Maintain equipment and facilities at water filtration & distribution plants and waste treatment plants; perform routine maintenance on exterior and underground gas mains and distribution lines.	\$45,760 to \$85,280	Customer service	English language	n.a.	n.a.	On The Job Training
7237	Welders and related machine operators	Join metals and plastics together using various welding methods and equipment, primarily MIG and flux-core welding processes.	\$41,600 to \$89,440	Teamwork, Communication skills, Organizational skills	English language, Occupational Health and Safety Act, Quality assurance	Welding equipment, Soldering equipment and machines, Shears	Attention to detail, Fast-paced Setting, Flexibility	Carlton Trail College, Cumberland College, Great Plains College, Lakeland College, North West College, Parkland College, Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Southeast College ✖

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✖ Job May Require Apprenticeship Training

NOC CODE	JOB TITLE	JOB DESCRIPTION	PREVAILING WAGE RANGE, ANNUAL ESTIMATES	MOST COMMON WORK REQUIREMENTS				TRAINING AND EDUCATION ROUTES
				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
Natural Resources, Agriculture and Related Production								
8252	Pork Production Technician	Agricultural service contractors provide agricultural services, such as livestock and poultry breeding, soil preparation, crop planting, crop spraying, cultivating or harvesting. Farm supervisors oversee farm workers and harvesting labourers. Specialized livestock workers carry out feeding, health and breeding programs on livestock farms.	\$29,990 to \$74,880	Teamwork, Organizational skills, Communication skills	English language, Occupational Health and Safety Act, First Aid	n.a.	Attention to detail, Fast-paced Setting, Work under pressure	On The Job Training
8421	Chain saw and skidder operators	Operate chain saws to fell, delimb and buck trees; operate skidders to move felled trees for processing and transportation.	\$31,200 to \$70,720	Teamwork	English language	n.a.	n.a.	Saskatchewan Indian Institute of Technologies
8222	Contractors and supervisors, oil and gas drilling and services	Supervise and co-ordinate the activities of workers engaged in drilling for oil or gas, operating service rigs or providing oil and gas well services.	\$44,910 to \$128,000	Communication skills, Leadership, Interpersonal skills	English language, Occupational Health and Safety Act	n.a.	n.a.	University of Regina
8431	General farm workers	Plant, cultivate and harvest crops; raise livestock and poultry; maintain and repair farm equipment and buildings.	\$26,400 to \$63,000	Teamwork, Organizational skills, Interpersonal skills	English language, Occupational Health and Safety Act	Forklifts	Fast-paced Setting, Attention to detail, Work under pressure	Carlton Trail College, Cumberland College, Great Plains College, Lakeland College, Parkland College, Saskatchewan Polytechnic, Southeast College
8612	Landscaping and grounds maintenance labourers	Assist in the construction of landscapes and related structures; maintain lawns, gardens, athletic fields, golf courses, cemeteries, parks, landscaped interiors and other landscaped areas.	\$24,960 to \$54,080	Teamwork, Customer service, Organizational skills	English language, Occupational Health and Safety Act, Business intelligence	Lawn mowers, Power tools, Excavator	Attention to detail, Fast-paced Setting, Flexibility	On The Job Training
8616	Logging and forestry labourers	Perform a variety of manual tasks, such as attaching choker cables to logs, planting trees, clearing brush, spraying chemicals, cleaning up landing areas and assisting other workers.	\$29,120 to \$69,680	Teamwork	English language	n.a.	Attention to detail, Flexibility	Saskatchewan Polytechnic
8241	Logging machinery operators	Fell, yard and process trees at logging sites using cable yarding systems, mechanical harvesters and forwarders, mechanical tree processors and loaders .	\$43,680 to \$64,480	Teamwork, Communication skills, Organizational skills	English language, First aid	n.a.	Attention to detail, Flexibility, Work under pressure	Saskatchewan Indian Institute of Technologies
8614	Mine labourers	Carry out general labour duties to assist in the extraction of coal, minerals and ore, and in other services in support of mining operations.	\$48,880 to \$99,320	Teamwork, Interpersonal skills, Organizational skills	English language, First aid, Occupational Health and Safety Act	Lawn mowers, Power tools, Excavator	Attention to detail, Fast-paced Setting, Flexibility	Carlton Trail College, Parkland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Southeast College
8615	Oil and gas drilling, servicing and related labourers	Carry out general labour duties and operate equipment to assist in drilling and servicing of oil and gas wells.	\$41,290 to \$72,800	Teamwork, Communication skills	First aid, English language	n.a.	Attention to detail, Fast-paced Setting	Great Plains College, Lakeland College, Parkland College, Southeast College
8232	Rig Technician	Rig technicians control rig set up and demobilization, control the operation of drilling and hoisting equipment on drilling and service rigs, and direct the activities of the rig crew under the supervision of the rig manager.	\$47,840 to \$104,000	Communication skills, Teamwork	English language, Occupational Health and Safety Act	n.a.	n.a.	Lakeland College, Parkland College, Southeast College
8412	Oil and gas well drilling and related workers and services operators	Operate drilling and service rig machinery as intermediate members of a rig crew. Drive trucks and operate specialized hydraulic pumping systems to place cement in wells or to treat wells to stimulate production.	\$52,000 to \$91,000	Leadership, Teamwork, Communication skills	First aid, English language	n.a.	n.a.	University of Regina
8221	Supervisors, mining and quarrying	Supervise and co-ordinate activities of workers engaged in underground and surface mining operations and quarries.	\$52,000 to \$125,010	Communication skills, Leadership, Planning	English language, Occupational Health and Safety Act	n.a.	n.a.	University of Regina
8231	Underground production and development miners	Drill, blast, operate mining machinery and perform related duties to extract minerals in underground mines and to construct tunnels, passageways and shafts to facilitate mining operations.	\$52,000 to \$104,000	Teamwork, Decision-Making, Leadership	Occupational Health and Safety Act, First aid, English language	Forklifts	n.a.	Northlands College, Saskatchewan Polytechnic
Processing, Manufacturing & Utilities								
9231	Central control and process operators, mineral and metal processing	Operate and monitor multi-function process control machinery and equipment to control the processing of mineral ores, metals or cement.	\$72,800 to \$102,960	Teamwork, Communication skills, Troubleshooting	English language, Occupational Health and Safety Act, Current Good Manufacturing Practice (GMP/cGMP)	Forklifts, Packaging machines	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic
9414	Concrete, clay and stone forming operators	Cast and finish concrete products, operate machines to extrude, mould, press and bake clay products, and operate machines to form, cut and finish stone products.	\$37,440 to \$63,790	Teamwork, Communication skills, Leadership	English language, Blueprint Reading, Occupational Health and Safety Act	Forklifts	Attention to detail, Flexibility	On The Job Training
9523	Electronics assemblers, fabricators, inspectors and testers	Assemble, repair and test circuit boards and other electronic components.	\$37,440 to \$75,000	Teamwork, Communication skills, Organizational skills	English language, PCB / PCBA (Printed Circuit Board / Assembly)	Power tools, Soldering equipment and machines, Microsoft Excel	Attention to detail, Fast-paced Setting	Saskatchewan Apprenticeship and Trade Certification Commission, Saskatchewan Polytechnic, SED Systems ❌
9536	Industrial painters, coaters and metal finishing process operators	Use machines or brushes and spray equipment to apply paint, enamel, lacquer or other non-metallic protective and decorative coatings to surfaces of various products. Metal finishing process operators use equipment to deposit metallized substances on surfaces to provide decorative, protective and restorative coatings.	\$34,320 to \$63,960	Teamwork, Communication skills, Organizational skills	English language, Occupational Health and Safety Act	Spray guns, Forklifts, Micrometers	Attention to detail, Fast-paced Setting, Flexibility	On The Job Training

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✖ Job May Require Apprenticeship Training

NOC CODE	JOB TITLE	JOB DESCRIPTION	PREVAILING WAGE RANGE, ANNUAL ESTIMATES	MOST COMMON WORK REQUIREMENTS				TRAINING AND EDUCATION ROUTES
				SKILLS	KNOWLEDGE	TOOLS & TECHNOLOGY	OTHER WORK REQUIRMENTS	
9446	Industrial sewing machine operators	Operate machines to sew fabric, fur, leather or synthetic materials to produce or repair garments and other articles.	\$23,820 to \$41,000	Teamwork, Organizational skills, Communication skills	English language, Occupational Health and Safety Act	Sewing machines	Attention to detail, Fast-paced Setting, Flexibility	On The Job Training
9613	Labourers in chemical products processing and utilities	Perform material handling, cleaning and routine general labour activities related to petroleum and natural gas processing, pipelines and petrochemicals, chemical and pharmaceutical companies and electrical, water and waste treatment utilities.	\$31,200 to \$64,980	n.a.	English language	n.a.	n.a.	On The Job Training
9617	Labourers in food, beverage and associated products processing	Perform material handling, clean-up, packaging and other activities related to food and beverage processing.	\$25,900 to \$67,370	Teamwork, Interpersonal skills, Leadership	English language, Occupational Health and Safety Act	Conveyor systems, Grinding machines and equipment, Forming machines	Fast-paced Setting, Attention to detail, Work under pressure	On The Job Training
9612	Labourers in metal fabrication	Remove excess metal and unwanted materials from metal parts, castings and other metal products; perform other labour activities.	\$30,680 to \$64,480	Teamwork, Communication skills	English language	n.a.	Attention to detail, Fast-paced Setting	Saskatchewan Indian Institute of Technologies
9611	Labourers in mineral and metal processing	Perform material handling, clean-up, packaging and other activities related to mineral ore and metal processing.	\$31,200 to \$77,420	Teamwork, Leadership, Communication skills	English language, Occupational Health and Safety Act	Conveyor systems, Forklifts	Attention to detail, Fast-paced Setting, Flexibility	On The Job Training
9411	Machine operators, mineral and metal processing	Operate single-function machines; operate machinery that is part of a larger production operation processing mineral ore and metal products.	\$41,290 to \$100,820	Teamwork, Communication skills, Decision-Making	English language	n.a.	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic
9417	Machining tool operators	Set up and operate metal-cutting machines designed for repetitive machining work. Includes workers who etch or chemically mill metal pieces.	\$33,280 to \$64,480	Communication skills, Teamwork, Leadership	English language	CNC Machining, Calipers, Micrometers	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Indian Institute of Technologies
9526	Mechanical assemblers and inspectors	Assemble a wide variety of mechanical products, such as trucks, buses, snowmobiles, garden tractors, automotive engines, transmissions, outboard motors, gearboxes and hydraulic pumps.	\$35,360 to \$61,670	Teamwork, Communication skills, Organizational skills	English language, Occupational Health and Safety Act	Power tools, Forklifts, Calipers	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic
9416	Metalworking and forging machine operators	Metalworking operators use machines to shape and form sheet/other light metal or steel/other heavy metal into parts or products. Forging machine operators use machines to form metal into various shapes and sizes, and with desired strength, hardness and other characteristics.	\$38,480 to \$66,560	Teamwork, Communication skills, Organizational skills	English language, Blueprint Reading	Shears, Power presses, Micrometers	Attention to detail, Fast-paced Setting, Work under pressure	On The Job Training
9232	Petroleum, gas and chemical process operators	Monitor and operate petroleum, petrochemical and chemical plants; monitor, adjust and maintain processing units and equipment in these plants.	\$52,000 to \$116,480	Teamwork, Communication skills, Leadership	English language, Occupational Health and Safety Act, Current Good Manufacturing Practice (GMP/cGMP)	Forklifts, Microsoft Excel, Microsoft Word	Attention to detail, Fast-paced Setting, Continuous Improvement	Great Plains College, Lakeland College, Saskatchewan Indian Institute of Technologies, Saskatchewan Polytechnic, Southeast College, University of Regina, University of Saskatchewan
9241	Power engineers and power systems operators	Power engineers operate and maintain reactors, turbines, boilers, generators and other equipment to generate power and provide heat, light, refrigeration and other services for commercial, institutional and industrial facilities. Power systems operators monitor and operate switchboards and related equipment to control the distribution of electrical power in transmission networks.	\$49,030 to \$121,680	Teamwork, Communication skills, Troubleshooting	English language, Occupational Health and Safety Act, Current Good Manufacturing Practice (GMP/cGMP)	Boilers, HVAC, Air compressors	Flexibility, Attention to detail, Self-starter / Self-motivated	Cumberland College, Great Plains College, Lakeland College, Parkland College, Saskatchewan Indian Institute of Technologies, University of Regina
9461	Process control and machine operators, food, beverage and associated products processing	Operate multi-function process control machinery or single function machines to process and package food and beverage products.	\$25,480 to \$74,880	Teamwork, Communication skills, Leadership	English language, Occupational Health and Safety Act, Business intelligence	Forklifts, Packaging machines, Microsoft Excel	Attention to detail, Fast-paced Setting, Flexibility	Saskatchewan Polytechnic
9213	Supervisors, food, beverage and associated products processing	Supervise and co-ordinate the activities of workers who operate processing and packaging machines, and workers who grade food and beverage products.	\$29,990 to \$78,000	Teamwork, Communication skills, Interpersonal skills	English language, Current Good Manufacturing Practice (GMP/cGMP), Quality assurance	Microsoft Excel, Microsoft Word	Attention to detail, Fast-paced Setting, Flexibility	University of Regina, University of Saskatchewan
9226	Supervisors, other mechanical and metal products manufacturing	Supervise and co-ordinate the activities of workers who fabricate, assemble and inspect mechanical and metal products, such as aircraft and aircraft parts, heavy trucks, buses, trailers, motor vehicle engines, transmissions, heating equipment, commercial refrigeration and similar metal products.	\$47,380 to \$94,000	Teamwork, Communication skills	English language	n.a.	Attention to detail, Flexibility	University of Regina, University of Saskatchewan
9212	Supervisors, petroleum, gas and chemical processing and utilities	Supervise and co-ordinate the activities of Petroleum, Gas and Chemical Process Operators (9232), Power Engineers and Power Systems Operators (9241), Water and Waste Treatment Plant Operators (9243), Chemical Plant Machine Operators (9421) and Labourers in Chemical Products Processing and Utilities (9613).	\$31,200 to \$118,560	n.a.	English language	n.a.	n.a.	University of Regina, University of Saskatchewan
9243	Water and waste treatment plant operators	Monitor and operate computerized control systems and related equipment in water filtration and treatment plants to regulate the treatment and distribution of water.	\$46,800 to \$70,720	Teamwork, Communication skills, Troubleshooting	English language, Occupational Health and Safety Act	Microsoft Excel, Microsoft Word, Supervisory control and data acquisition (SCADA) systems	Attention to detail	Cumberland College, Great Plains College, Parkland College, Saskatchewan Polytechnic, Southeast College, University of Regina

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🔧 Job May Require Apprenticeship Training

YOUR DIY TOOLBOX

Links, Quizzes and Tips to DIY Your Career

One thing we often hear from our Relevance peers is how challenging it can be to figure out a career path. Having so many options can feel overwhelming. When you're in high school, it just seems too much to expect that you'll know what you want to do with your whole life. What if you choose the wrong path?

Here's the secret. You don't have to choose, not yet. The whole purpose of career development is to start thinking about your future and the different types of careers you might like. Like they say, it's a journey. Use these links to launch that journey.

- Alberta's CAREERinsite website is a one-stop guide to career planning, including career exploration and post-secondary education paths.
alis.alberta.ca/careerinsite
- The Saskatoon Industry-Education Council and Regina Industry-Education Council offer programs on career exploration, skill development and experiential learning. saskatooniec.ca, rdiec.ca
- [Contact360.ca](https://contact360.ca) provides students, educators, career practitioners and job seekers with resources for everything career related in Saskatchewan.
- The Canadian Career Development Foundation website offers several student resources, such as the Career Decision-Making Workbook.
ccdf.ca/training-resources (click on 'Resources')

Know Your Skills

Experts say the average person has up to 700 skills—some come naturally, some are learned. Being able to identify your skills is powerful stuff. Skills quizzes are a great way to start building a list. Check out online quizzes at alis.alberta.ca/careerinsite/know-yourself or jobbank.gc.ca/career-planning/quizzes or in the Career Decision-Making Workbook.

Know Your Interests

Here's a quick quiz. We've added some extra info, but it's from the **Career Decision-Making Workbook**. Answer **Yes** or **No** to each of the 24 questions. Use the **Key** to add up your scores and find out which areas interest you most.

Statements	Yes	No
1. I'd rather make something than read a book. 2. I enjoy problem-solving games and working at puzzles. 3. I like helping others when they need it. 4. I enjoy reading and learning about new topics. 5. I like working with my hands. 6. I like being the leader in a group of people. 7. I prefer to know all the facts before I tackle a problem. 8. I like to take care of other people. 9. I enjoy designing, inventing or creating things. 10. I enjoy expressing myself through art, music or writing. 11. I would like a job where I can deal with people all day. 12. I like working with materials and equipment. 13. I enjoy learning new facts and ideas. 14. I find co-operating with other people comes naturally to me. 15. I like finding out how things work by taking them apart. 16. I would rather work with machines and things than with people. 17. I can usually persuade people to do things my way. 18. I enjoy building and repairing things. 19. I enjoy the research part of my projects. 20. I like being with people. 21. I enjoy thinking up different ideas and ways to do things. 22. I like hearing other people's opinions. 23. I enjoy learning how to use different tools. 24. I find it easy to follow written instructions.		

KEY

**If you answered YES to most of numbers
1, 5, 9, 12, 15, 16, 18, 23:**

You're probably a THINGS person. You like to work with your hands—making, fixing, maintaining. You're always game to try the latest tools and gadgets. You like machinery, whether it's heavy equipment, complex industrial systems or miniaturized components. You like to figure out how things work and diagnose problems. Explore careers in engineering, construction, manufacturing, repair and servicing, transportation, trades and technology.

**If you answered YES to most of numbers
2, 4, 7, 10, 13, 19, 21, 24:**

You're probably more of an INFORMATION person. You're a sponge—you absorb information that interests you, whether it's about computers, business, history or sports trivia. You're drawn to experiments and research because you like to see things for yourself. You might express yourself through writing, music or art . . . or through coding and problem-solving. Explore careers in arts & entertainment, business, finance, scientific research, sales, services, tourism, law and government.

**If you answered YES to most of numbers
3, 6, 8, 11, 14, 17, 20, 22:**

You've got all the makings of a PEOPLE person. You like to help people—maybe by teaching new skills, providing personal care or talking through issues. You work well with others. You like to be on teams, and you're not shy about sharing ideas. You're comfortable taking charge and leading by example. But you're also a natural communicator and relationship builder. Explore careers in health care, education and training, social work, counselling, religion and childcare.

If you answered YES to numbers in every group:

You might be a *multipotentialite*—that's a word with some weight. Basically, it means you have lots of interests and lots of abilities, but you don't have a clear preference for a specific type of job. And that means you could do well in jobs that combine Things, Information and People interests. The trick is to find the right recipe of interests.



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Kennadi SITAR

Pharmacy Technician

Kennadi has always been a good student—she earned three academic awards in her final year at Sask Polytech. But in high school, she had no idea what she wanted to do for a career. She felt overwhelmed, under pressure. Here's how she found her way.

You had no career ideas?

I really didn't. I knew I was expected to go to university. I think parents worry that if you don't go right after high school, you'll never go. So, I went and took different classes. I enjoyed university, because I like learning, but I didn't find a direction. I left after two years.

What did you do?

I always wanted to travel, so I worked and saved money. I spent time in Spain and backpacked in New Zealand. It was fun, and it gave me space to figure things out.

What led you to pharmacy?

After travelling and working for a while, I was ready for a career. I knew there were good jobs in health care. I also knew I didn't want to be a frontline provider, so I looked at supporting careers; that's when I found the Pharmacy Technician program.

Best thing about post-secondary?

The social aspect was the most fun. I enjoyed meeting new people, making new friends, doing things together. We were a small group in the Pharmacy Tech program, and we would study together, practice our skills together—it was a lot of fun.

Most challenging?

It's a lot to learn in two years. You have to stay on top of the material, you can't put things off. You have to reach out for help when you don't understand something. That was hard for me because I'm used to picking things up quickly. But asking for help when you're unsure is super important in pharmacy because you're dealing with medications.

Did COVID impact your schooling?

It did, unfortunately. I was finishing first year when the pandemic hit. The campus was closed to in-



person classes, so we missed out on a lot of in-person opportunities. Our instructors did an amazing job developing alternatives with remote learning, but it's tough when you don't get that hands-on experience.

What drives you to achieve high marks?

I think it stems from my childhood. I danced competitively, but no one pressured me or ever had to tell me to practice. It was always up to me. Winning dance competitions, getting good grades and winning scholarships meant I was doing well. It was a tangible way to know I was successful.

What do you like most about your job?

I like that no two days are the same. I work in the hospital, so I work 12-hour shifts—some are day shifts, some are night shifts. Every shift is different. I might be preparing prescriptions, IVs or chemotherapy treatments for cancer patients, or I might be delivering meds to different areas of the hospital.

What soft skills do you use at work?

Critical thinking and adaptability are skills I practice every day. Pharmacy is constantly changing, so I have to be able to adapt and think my way through problems as they come up at work. Communication is also an integral part of pharmacy as we are always working alongside other professionals.

Any words of wisdom?

It can be overwhelming if you jump into university not knowing what you want to do. Do your research first. Look at different options. Keep an open mind and don't feel pressured to jump in. Take your time, explore, see what you like doing.

HEALTHY CAREER OPTIONS

If you're looking for good job prospects, good pay and diversity of career opportunities, look at health care. It's not just frontline patient care, there are careers in lab services, medical diagnostics, IT and management.

Explore degree programs in medicine, nursing, pharmacy, nutrition, kinesiology, physical therapy and health sciences at First Nations University of Canada (fnuniv.ca), University of Regina (uregina.ca) and University of Saskatchewan (usask.ca).

Get into the workforce faster with certificate and diploma programs in nursing, pharmacy, paramedicine, addictions counselling, continuing care, health technology, health information management, therapeutic recreation, health & community studies at Gabriel Dumont Institute (gdins.org), SIIT (siit.ca) and Saskatchewan Polytechnic (saskpolytech.ca).

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3 ESSENTIAL MONEY HABITS

Knowing how to manage your money is an essential life skill. It's also your ticket to more freedom in life. Now is the perfect time to start building good money habits.



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Habit #2 – Be aware of your spending.

As Gen Z, you have consumer products pushed at you 24/7—through your cell, social media, at the movies, on billboards, in blogs, tweets. A lot of the stuff you're seeing is probably pretty tempting. The secret to managing your spending is awareness. Each time you tap your debit card/app, be aware of how much money you're spending and where you spend it. Put control of your money at your fingertips, by downloading your bank/credit union banking app.

Habit #3 – Avoid debt, manage credit.

Have you ever heard somebody say, that's a double-edged sword? It means something cuts both ways, usually good and bad. That's a good way to look at credit cards. Once you're working (sometimes even when you're still in school), credit card companies will offer you credit. Credit cards aren't bad; it's just easy to rack up the charges. Then, before you know it, you're at your limit and having to pay down the debt, plus the high interest charges. Build a good credit habit by paying off your card every month.

Check out RBC's Student Hub for more advice, articles and resources on money: rbccroyalbank.com/student-solution.



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3 WAYS TO Build Your Resume



1. Create a Personal Brand

You don't need to be a social media influencer to have a personal brand. Your personal brand is simply a statement that describes who you are and what value you bring to prospective employers. For inspiration on how to create your own personal brand, check out seanhopps.com/personal-branding-high-school-students.

2. Make the Most of Your Education

If you're graduating from high school but have little job experience, showcase your educational achievements and extracurricular activities.

- Were you on the Honour Roll?
- Did you receive any scholarships?
- Did you take any advanced placement courses?
- Did you take any career or work education programs (e.g. Saskatchewan Youth Apprenticeship)?
- Did you participate in any work experience or job shadowing?
- Did you enroll in any special programs?
- Were you involved in extracurricular student activities?
- Were you involved in athletics?
- Are you fluent in other languages?

3. Highlight Your Experience

Use part-time or volunteer experience to showcase new skills.

If you've worked as a babysitter, you might say:

- Demonstrated ability to solve problems
- Certified in basic first aid

If you've worked as a cashier, you might say:

- Demonstrated time management skills
- Experience handling cash, debit and credit transactions

If you've worked at a fast food restaurant, you might say:

- Developed front-line customer service skills
- Multi-tasked in fast-paced environment

If you've volunteered at a care home, you might say:

- Greeted visitors on arrival to facility
- Organized activities for residents (e.g. group exercise, craft)

If you've built websites or social media channels, you might say:

- Basic html, Flash and Java skills
- Managed project from conception to completion

Rashique **RAMIZ**

Communications Research Strategist



In Bangladesh, Rashique earned a bachelor's degree in telecommunications engineering. It's a solid career choice, but Rashique wanted something more. His career journey brought him all the way to Canada.

What do you do?

I'm a research communications strategist at the Child Trauma Research Centre in Regina. I have a bachelor's degree from North South University in Bangladesh, and I'm just finishing my master's in administration at the University of Regina.

Did you always like IT?

In Bangladesh, there's a lot of pressure to do well in school and find a career where you can make a good living. As a child, I was always more interested in the arts, but in university I was pushed to select something more practical, so I chose IT.

Were you a good student?

I struggled. My family moved a lot, so I was always the new kid at school. I was also a skinny kid who had scoliosis, so I wasn't good at sports and I wasn't invited to join in the games. I was bullied, physically and mentally.

How did you cope?

Being bullied made me want to be on my own. I think that's when I became interested in art. Then my parents noticed my interest and enrolled me in art school. I had a very good learning experience—I even won a first-place prize. That changed things for me. Maybe I wasn't good at sports, but I was good at art.

What was your first job?

I started as an IT specialist with a company in Bangladesh. After being made project coordinator of a networking project, I was inspired to study project management at an international level. I looked at many programs and was deciding between Australia and Canada. I had a few friends in Canada, so I decided on the University of Regina program.

What's grad school like?

I've met people from different backgrounds and different countries. It's different than my undergrad. At home, learning was text-based. Here, the emphasis is on applied practical learning, and there's room to present your own theories. The program emphasizes teamwork, and you develop skills both as a team member and a team leader.

Best part of the program?

I did a co-operative work term at the Child Trauma Research Centre. It was exactly the kind of experience I wanted because it combined communication and research, which is a fairly new area. At the end of my work term, they offered me a job and I accepted.

What lessons have you learned?

I've learned to find things that interest me and give my time to that. As a child, I found I liked art, so I focused on it. Other people then saw I was good at art, and that helped me build confidence. Since then, I've looked for opportunities that match my interests, and I've focused on developing my skills in that area.

What do you see in the future?

I'm looking forward to developing my new career path, but I also think the world is in a new normal. The pandemic has forced us to develop new skills in remote learning and working. It's more challenging to build relationships and communicate effectively with others remotely, but I think it's important that we develop those skills.

DECODE YOUR FUTURE

If you're looking for a future-proof career with a broad career horizon, look at computer science and information technology. You could be a software developer or a computer programmer, a researcher or a teacher, a manager or a start-up CEO.

High School Opportunities

Test the waters by participating in an IT bootcamp, sign up for a coding class or attend an IT career fair. **IT Bootcamps:** saskatooniec.ca/programs/skills-bootcamp, rdiec.ca/summer-skills-camp (also check your local public library). **Coding Classes:** saskpolytech.ca/coding (or ask at your school).

Level Up

Explore certificate and diploma programs at the **Sask Polytech** School of Information and Communications Technology (saskpolytech.ca/about/school-of-information-and-communications-technology).

SIIT offers a 9-month IT Support Specialist program (siit.ca/programs/it-support-specialist).

The **University of Saskatchewan** offers undergraduate degrees in computer science and applied computing (cs.usask.ca).

The **University of Regina** offers undergraduate degrees in computing, information technology and software design and application (uregina.ca/science/cs).

DIY Career Education: **MICROCREDENTIALS**

Back in the day, career credentials meant university degrees, college and polytechnical diplomas, journeyperson certificates and professional licenses. These are all still relevant, but here's what's new—microcredentials.

What is a microcredential?

A microcredential certifies you in a specific job skill, such as web design or social media marketing. You earn a microcredential by taking a short course on a specific topic.

What are the benefits?

Showcase your skills. Microcredentials provide tangible recognition of distinct skills. So it's not just you saying you have experience writing a business plan or creating a social media campaign, it's a microcredential recognizing that you have competency in this skill.

Stack your skills. Since the courses are short (and usually affordable), you can get microcredentials for a variety of skills. You can then combine these skills to target your resume for different jobs in different sectors. It's a great boost to career mobility.

It's like an extension pack for your degree or diploma. Expand your competitive edge by adding microcredentials to your degree, diploma or certificate. For example, add a project management microcredential to your computer science degree, or a website design microcredential to your business diploma.

Curious?

- Surge (Sask Polytech): surgemicrocredentials.com
- University of Saskatchewan: continuing.usask.ca
- University of Regina: uregina.ca/cce
- Talk to your career counsellor about online microcredential options



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Jennifer **BUFFALO**

Teacher, Indigenous Education Consultant



Jennifer is a teacher, university instructor and Indigenous education consultant. She embraces it all. And now she's going back to school so she can play a role in bringing an Indigenous viewpoint to education in Saskatchewan.

Where did you grow up?

I'm Dakota Cree from Whitecap Dakota First Nation. I grew up in Saskatoon, but my mom is from Loon Lake, so I spent time up north too. I have a Bachelor of Education, a Bachelor of Science and a Master of Indigenous Education from the University of Saskatchewan.

Did you always want to be a teacher?

No. My mom was a teacher (she's a vice-principal now). I never wanted to be a teacher because I saw how hard she worked through the years. I wanted to go into medicine or law. It was always ingrained in me that school was a priority. I could be and do anything I wanted, and school would get me there.

What was your major?

At university, I was in a math-science track because I was thinking of medicine. By the time I decided medicine wasn't for me, I had fallen in love with biology. I transferred into the Indian Teacher Education Program (ITEP) so I could become a high school science teacher.

Best part about ITEP?

ITEP is where I found a lot of strong Indigenous academics. I just found myself more at home there. In my other classes, I was often the only Indigenous student there. That's hard.

Where was your first teaching job?

Loon Lake, but it was supposed to be in England. After university, I wanted to travel and thought teaching would be a good way to do that. I had a job lined up when my mom called and asked me to cover a sick leave in Loon Lake. It was a good decision. I taught K to 12, became a math catalyst for middle years and then a consultant for Meadow Lake Tribal Council.

Why go for a master's degree?

I needed something more. When I found the Master of Indigenous Education program was built around anti-racism, that changed my life. It helped me articulate my experience as an Indigenous student. It reflected my experiences, my family, residential schools, all of it. It was a very healing experience.

What drives you to succeed?

The people who came before me . . . and the people who will come after.

How do you see your career unfolding?

Now that we have Indigenous control of Indigenous education, we're seeing more opportunities for Indigenous educators. There are a lot of good teachers and administrators, but not a lot of independent consultants, so that's where I'm putting my energy. Indigenous education is changing and

evolving. Indigenous communities are building their own systems. I wanted to be involved in that.

Any words of wisdom?

Take charge of your learning. If you feel you're not getting what you need, try to identify what you want and then ask for help getting there. Just start. Take that first step into post-secondary without worrying so much about the outcome. I never thought I'd be a teacher, but I'm thankful this is where my path took me.

TEACH THE NEXT GENERATION

Indian Teacher Education

Program (ITEP): four-year Bachelor of Education (B.Ed.) for First Nation students. education.usask.ca/itep

Indigenous Education, First Nations University of Canada:

four-year B.Ed. lets you build a teaching career in elementary, secondary and Cree immersion. fnuniv.ca/academic/undergraduate-programs/indigenous-education

Northern Saskatchewan

Indigenous Teacher Education

Program (NSITEP): four-year B.Ed. based in Air Ronge, a partnership between Gabriel Dumont Institute and Lac La Ronge Indian Band. gdins.org/programs-and-courses/what-we-offer/nitep

Saskatchewan Urban Native Teacher Education Program

(SUNTEP): four-year B.Ed. for Métis and non-status Indigenous students. admissions.usask.ca/suntep.php

University of Regina Faculty of Education:

B.Ed. programs in Arts Education, Baccalauréat en éducation, Elementary and Secondary Education, Bachelor of Music Education and Community Based Degree program. uregina.ca/education

University of Saskatchewan

College of Education: B.Ed. programs in Early/Middle Years, Secondary, Combined Kinesiology/Education, Technical Vocational Education and Language Teacher Education Program. education.usask.ca



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Kerrilee **KINDER**

Journeyperson Electrician



Kerrilee is a journeyman electrician at SaskPower's transmission and distribution centre in Meadow Lake. **It's a world away from her first career as a cosmetologist. Here's how she DIYed her second career.**

What was your 1st career?

I wanted to be in the automotive trade, but I chose to be a cosmetologist because I was fearful to be a young woman in a male-dominated trade. At the time, those were the only two trades offered. Since a trade was more affordable, I chose beauty culture.

Did you like cosmetology?

Don't get me wrong, I liked being a cosmetologist. When I had children, I opened a little in-home salon so I could earn a little money but still be at home.

Why switch careers?

I made a decent amount of money but not enough to raise my children. When I became a single parent, I knew I needed a career that paid more. I got a job in Saskatchewan's oil patch. That's where I met someone doing electrical work, which got me interested in the electrical trade.

How did you start?

I found someone who took me on as an apprentice. When I had worked enough hours, I did two months of school to get to the next level. The class work

didn't come naturally, I had to study and study. After four years of work hours and classroom study, I got my journeyman certificate in 2016.

Is it hard being in a male-dominated trade?

The guys I work with are great, but I've had times when the stereotypes kicked in. I expected it. I learned to use humour and to be a peacemaker but also to stand up for myself. You need a strong personality to be a female in a male-dominated trade. And I proved myself by having a good attitude, a good work ethic and paying my dues.

Best part of your job?

Working with amazing people. I like that every day is different. I'm outside and inside, doing maintenance and monitoring of transmission stations, working on transformers and DC batteries, protection and control, switching, bonding and grounding. I like that we're always learning through different courses and on-the-job training. That's what makes a good electrician.

Hardest part?

When there's a power outage. We feel a lot of pressure to get the power back on as quickly as possible. It can be stressful, but there's also a lot of satisfaction when we get everything back up and the lights on.

Best job tip?

Learn to ask questions. It's important to be willing to say, 'I don't know how to do this.' You have to actively ask questions to get the information you need.

Any career advice?

Don't get so focused on your career that you miss out on life. You only get this one life, so make sure you're living it.

Would you change anything?

You know, if I knew in high school how many skilled trades there actually were, I could have been so many other things. But when you're young, you don't know what you don't know. I wish that information had been more available, or that I'd known where to look for it.

Where do you see yourself in 10 years?

I'm happy where I am right now, but at some point, I can see myself exploring Canada and the U.S. on my motorbike. Did I mention I have a Harley?

7 STEPS TO APPRENTICESHIP

1. Find an employer willing to provide the necessary on-the-job training and supervision.
2. Sign an apprenticeship contract with the employer and register it with the Saskatchewan Apprenticeship Trade and Certification Commission (SATCC). saskapprenticeship.ca
3. Work and learn on the job for the required period of time.
4. Submit your hours of work (trade time) to the SATCC every few months.
5. When notified by the SATCC, attend technical training for the required number of weeks each year.
6. Pass your technical training.
7. Pass your certification exams to earn a Certificate of Completion of Apprenticeship and a Journeyman Certificate of Qualification.

Ben BORNE

Communication Management Professional

Communication is the common thread connecting Ben's early aspirations to be a pastor to his current success as co-founder of SymmetryPR, an award-winning communication management consulting firm.

What's your background?

I'm a child of a 60s Scoop baby. My mom was taken from her family and was adopted. I grew up in Saskatoon but I'm from Yellow Quill First Nation.

Did you know your Indigenous identity?

I knew my mom was adopted into a white family, and I always knew I came from Yellow Quill, but my mom didn't start reconnecting with family until 2017. I was part of that.

How has that impacted you?

It wasn't until I went to the Truth and Reconciliation report launch in Ottawa and participated in a listening circle that I had an ah-ha moment. Everyone's experience is unique, but for me, the 60s scoop led to the loss of my culture and what it meant to be an Indigenous person. I grew up with settler/colonizer ways of thinking and being. I'm having to relearn my Indigenous identity.

What was your first career direction?

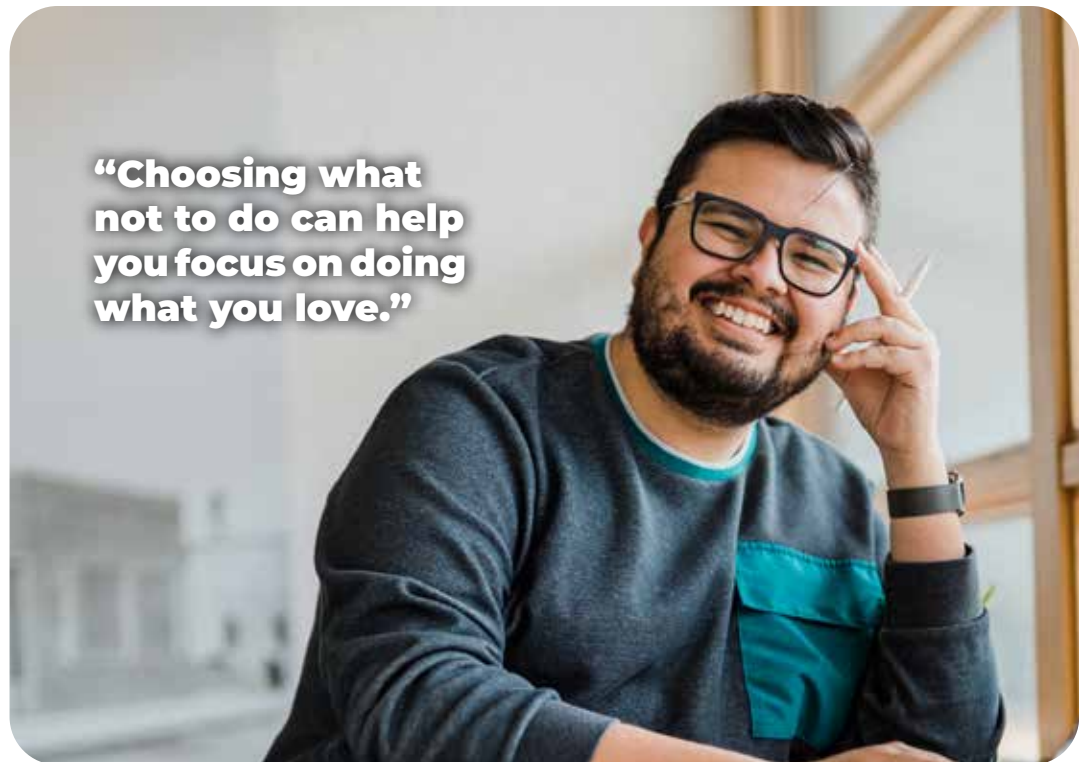
I went to university in Winnipeg to become a pastor, but I also took classes in music, communications and media. I loved music growing up, so I learned piano, sang in the choir and played sax in the school band. From a young age, my grandparents took me to pow wows to get me interested in my culture. I remember the singing and especially the drum—the beat of music still informs the rhythm of my life.

Did you become a pastor?

Actually, no. My first job was communications officer for the Saskatchewan Indian Gaming Authority. I was there six years and during that time I got a diploma in public relations and earned my Communication Management Professional (CMP) designation—I was the first self-identified Indigenous CMP.

Why is that important?

Because I'm an Indigenous man in a predominately



white corporate world. By self-identifying, I can help bridge Indigenous and western worlds.

When did you start SymmetryPR?

June 2020. I had left SIGA to become a business strategist for a tech start-up. That job disappeared when COVID shut things down, and I couldn't find another one. I was talking with a friend—she was my former boss at SIGA—and we decided to start our own communications consultancy.

What fuels your passion for communications?

I have to do more to be seen, that's always been the pattern of my life. As a 2SLGBTQ person, and as an

Indigenous person, I've been advocating for myself. It's no different in communications, where I use my skills to speak out, build bridges and use my voice to advance Indigenous economic power to the best of my ability.

Any advice for students?

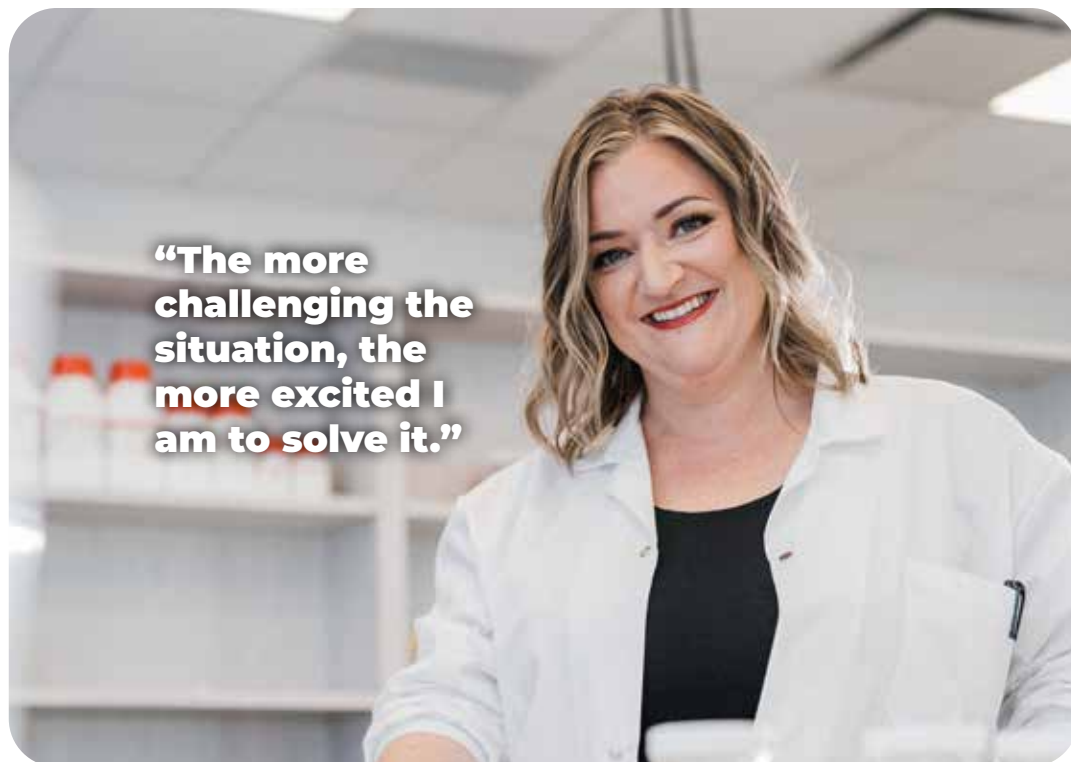
If you find a class you really enjoy, lean into it. If you find a class that's rubbing you the wrong way, pay attention to that too. I learned that lesson the hard way. Pay attention to what you love, what feels good and what doesn't, then choose what not to do. Choosing what not to do can help you focus on doing what you love.

GET DOWN TO BUSINESS

- **First Nations University of Canada (fnuniv.ca)** Indigenous Business & Public Administration emphasizes a First Nations perspective in bachelor, diploma and certificate business programs.
- **Saskatchewan Polytechnic (saskpolytech.ca)** School of Business offers diploma, certificate, post-graduate certificate and continuing education courses rooted in real-world learning experiences.
- **Saskatchewan Indian Institute of Technologies (siit.ca)** Business program offers two-year diploma and one-year certificate program options, as well as transfer credits to degree programs.
- **University of Regina (uregina.ca)** Faculty of Business Administration offers undergraduate programs in Paul J. Hill School of Business and master's programs in Kenneth Levene Graduate School of Business.
- **University of Saskatchewan (usask.ca)** Edwards School of Business offers Business Administration Certificate, Bachelor of Commerce and master's level programs. The **Aboriginal Business Administration Certificate (ABAC)** is a two-year certificate of proficiency designed to help students transition to studying business at university.

Dr. Monique **SIMAIR**

Scientist, Entrepreneur



“The more challenging the situation, the more excited I am to solve it.”

After investing nine years in university to earn a PhD in microbiology, genomics and bioinformation, Monique Simair found herself underwhelmed with career options. So, being a confident, passionate young woman, she decided to invent her own career.

Let's start at the beginning; where did you grow up?

I'm a Prince Albert girl. Growing up, I was seriously considering carpentry, but my dad convinced me to go to university and keep carpentry as a future option. He didn't have a chance to go and really wanted it for us.

Did you have a clear focus at uni?

I enjoyed science in school because I was curious how the world around me worked. I kept pushing the science thing but didn't have a clear purpose or end goal. I majored in microbiology and immunology.

Why go for a graduate degree?

It wasn't because I was a super student, because I wasn't. But I loved the teamwork of science; it was nothing like I thought it would be, and it drew me in.

Did your PhD lead to a great job?

That's the thing, it didn't. I had a government job for about a year but was let go. The job market was

awful because there were too many grads and too few science positions.

What did you do?

I started my own company, Contango Strategies, in 2010. I needed a job, but I also wanted to use my skills to make a difference—I felt I had something to contribute. Keeping our water safe has always been important to me, and we designed processes and technologies to reduce environmental impacts on water from the mining industry.

Was the company successful?

Yes! We designed water treatment systems for mines, oilsands and industrial sites across Canada, the United States and Kyrgyzstan. I sold the company in 2018.

And then what?

And then I founded Maven Water & Environment. The term 'maven' means a trusted person who shares their knowledge in a timely way. Our mavens are scientists and engineers who advise on water management and treatment for the mining, oil and gas, and industrial sectors.

What drives you to be an innovator?

I want to create jobs. I want to transfer science to practical application. Being unemployed after getting my PhD made me realize there was a huge gap in Canada's innovation ecosystem. We have all these unemployed or underemployed masters and PhD grads, which means a lot of good science isn't getting put into application. I want to change that.

What's your #1 soft skill?

Communication. Real work isn't multiple choice. You need to be able to explain your ideas and your reasons for doing things. You need speaking and presentation skills, but even more, you need writing skills to share your ideas.

How do students get these skills?

If you don't feel you're learning communication skills in school, take the initiative and find some online courses or tutorials. There are many free or cheap options.

What have you learned about building a career?

If you find a job isn't the right fit, it's okay to move on. There are other jobs. It took me a while to learn that. Don't be afraid to change. Give yourself room to change your mind. Changing careers is the norm, so don't lock yourself in.

Advice for students?

I know it's not the usual advice but take a gap year. Get a job, move out on your own, get some roommates, get some life experience. Find a purpose so that when you go to post-secondary, you'll have a direction.

LEARN TO LEAD

It's never too soon to start developing your business leadership skills. Sign up for business clubs in high school. Build your skills with post-secondary education in business programs at a regional college, Saskatchewan Polytechnic, Saskatchewan Indian Institute of Technologies, First Nations University of Canada, University of Regina or University of Saskatchewan.

Follow these links to events and resources especially for young entrepreneurs:

- Business Development Bank of Canada (bdc.ca)
- Community Futures Saskatchewan (cfsask.ca)
- Futurpreneur Canada (futurpreneur.ca)
- Saskatchewan Young Professionals and Entrepreneurs (syype.ca)
- Saskatchewan Young Ag-Entrepreneurs (saskyoungag.ca)
- Women Entrepreneurs Saskatchewan (wesk.ca)



Interview **SKILLS**

Since COVID-19, a lot of job interviews have gone virtual. Virtual interviews might seem informal—but they're really not.

To have any chance at the job, you still need to ace the interview. Here's how:

- **Do your homework.** Your prospective employer will expect you to know something about the company or organization. Do some online research before the interview.
- **Pre-test the platform.** Ask what platform the employer will be using (Zoom, Skype, Google Meet, Microsoft Teams). Download the free version on your computer or smartphone. Test it with friends. Make sure you understand how to log in, turn up the volume, mute, share your screen.
- **Look the part.** Avoid clothes in bright colours and patterns; go with something quieter, softer. If you're wearing a tie, choose a solid colour. If you wear glasses, make sure light in the room isn't reflecting off them. Dress professionally head to toe. It might be funny to wear a shirt & tie and shorts, but it doesn't really set the tone for an honest interview.
- **Introduce yourself.** Keep it short and simple: "Hi, I'm Terry Smith. It's nice to meet you." Then let your interviewer take the next step.
- **Ask to exchange phone numbers.** Just in case your Wi-Fi freezes, have a phone number you can call to continue your interview. Clarify whether you should call the interviewer or they will call you.
- **Make eye contact ... with the camera.** Even though you're talking "face-to-face," don't look at the interviewer—look at your camera.
- **Be prepared to answer questions.** Yes and no answers won't cut it in a job interview. For example, most interviewers will ask you to tell them about yourself. Respond by highlighting your education, career goals, experience and skills.
- **Ask questions.** Ask at least one question, just to show you're engaged in the process. Ask something about the work environment, job responsibilities or what happens next in the process.
- **Act the part.** Self-confidence is always attractive. Even if you're nervous, sit up straight, make eye contact (with the camera), be attentive ... and don't forget to smile.

PROGRAM NAME

Continuing Care Assistant	Estevan
Business Certificate	Weyburn
Electrician	Moosomin
Heavy Equipment Operator	Estevan
Hairstylist	Weyburn
Heavy Equipment and Truck and Transport Technician	Estevan
Industrial Mechanic	Estevan
Health Care Cook	Assiniboia
Welding	Estevan
Practical Nursing - Year 1	Weyburn
Early Childhood Education Diploma - Year 1	Whitewood
Youth Care Worker Certificate	TBD

LOCATION

*Programs and locations subject to change

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