**Alpha McLastname**

123 Place Street

Saskatoon, SK

S7Q 123

(306) 345-3456

alpha.mclastname@email.com

**Objective**

I am a Grade 12 student seeking a full-time summer position in the electrical trade which is a potential career path in my future.

**Work Experience**

 **Starbucks:** *Customer Service* May 2021-February 2022

* Greeted customers and processed their orders
* Opened and closed the cash register
* Maintained a tidy workstation
* Sanitized the service area and machines

**Landscaping** July-August 2020

* Hired by family friend to trim grass weekly
* Watered lawn regularly
* Pruned shrubs and maintained equipment

**Education**

**Aden Bowman Collegiate** 2018- Present

* Completing high school diploma in June 2022
* Honour Roll in Grades 10-11
* Active in Soccer, Robotics Club, Debate Team, and Badminton
* Classes include Construction, Drafting, and Computer Science

**SIEC Machining Boot Camp** Spring 2022

* Gained skills with manual and CNC machines

**Volunteer Work**

**Aden Bowman Collegiate** January-March 2019

* Tracked statistics of players
* Operated the score clock
* Communicated with coaches and officials

**Awards and Certificates**

* WHMIS (2021)
* Provincial Debate Award (2020)
* Young Workers Readiness Certificate (2019)
* Royal Conservatory of Music: Grade 8 Piano (2017)

**Skills and Interests**

* Fluent in English and Cree
* Proficient with Microsoft Office (Excel, Word, PowerPoint) and Apple (Keynote, iMovie)
* Excellent teamwork and communication skills
* Enthusiastic about learning new skills
* Hobbies include creating apps, robotics, hockey, swimming, and reading

**References**

Ms. Important Person

*Starbucks Manager*

(306) 123-1234

important.person@email.com

Mr. Major Guy

*Soccer Coach*

(306) 555-5555

bob.smith@emailaddress.com

Mrs. Very Important

*Teacher*

(306) 234-2345

very.important@email.com